



Town of Fort Myers Beach
Annual Budget
FY 2010

Preliminary
June 17, 2009

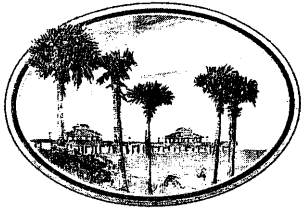
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Town of Fort Myers Beach

FY 2010 Budget

BUDGET MESSAGE



Town of Fort Myers Beach

Larry Kiker
Mayor

Herb Acken
Vice Mayor

Tom Babcock
Councilmember

Jo List
Councilmember

Bob Raymond
Councilmember

BUDGET MESSAGE

The Town of Fort Myers Beach FY2009/10 budget has been prepared with current events in mind. The loss of 15.55 % of real property valuations and the general condition of the economy has been considered. The aim of the Town administration in preparing this budget was, to the extent possible, to develop a budget that maintained normalcy in terms of its impact on the local economy. While fiscal prudence required anticipating the potential adverse impacts on the tourism industry and its corresponding reduction in sales tax collections, on the positive side we continue to be optimistic about the housing market and redevelopment of commercial properties here on the beach.

MAJOR POLICY ISSUES

The General Fund Operating budget for fiscal year 2009/10 has been prepared with numerous changes and a great deal of desire to create a budget that all "Islanders" can understand. The preliminary and adopted budgets are posted on the Town's website (www.FortMyersBeachfl.gov).

On the financial side of things we are dealing with a significant devaluation of real property values in the Town of Fort Myers Beach. This reduction in values reduces property tax revenue for the Town by \$365,294 from last year if the Town was to hold the mill rate equal. The Town of Fort Myers Beach continues to maintain one of the lowest property tax rates in the state of Florida.

TAX RATES

The FY2009/10 budget as presented is based on a number of revenue options designed to close our preliminary budget gap (see *Options* page 153). We can balance the preliminary budget with a mill rate of .9800 mills, or we can implement the Electric Utility Franchise Fee at an acceptable level of 2.5% and include a mill rate increase to .8357 mills that when combined will balance the preliminary budget. In FY2008/09 the Town's mill rate was .7093 mills.

In addition to ad valorem taxes paid to Fort Myers Beach, property owners are also taxed by a number of other agencies within Lee County. These include:

2008 Tax Bill for a property valued at \$200,000 on Fort Myers Beach

Agency	2008 Rate	Proceeds	Percent
Lee County Capital Improvements	0.5000	75.00	3.33%
Lee County General Revenue	3.6506	547.59	24.34%
School District Local	2.3450	410.38	15.63%
School District State	4.5230	791.53	30.15%
Town of Fort Myers Beach	0.7093	106.40	4.73%
SFL Water Mgmt Okeechobee	0.5346	80.19	3.56%
SFL Water Mgmt Everglades	0.0894	13.41	0.60%
West Coast Inland Waterway	0.0394	5.91	0.26%
FMB Fire District	1.9980	399.60	13.32%
FMB Library	0.5199	103.98	3.47%
FMB Mosquito	0.0698	13.96	0.47%
Lee County Hyacinth Control	0.0214	4.28	0.14%
Total	15.000400	\$ 2,552.22	100.00%

Source: Lee County Property Appraiser

PERSONNEL, SALARIES, AND BENEFITS

This budget does not include an amendment to the salary schedule. Total employee costs include the entire benefit package which is comprised of medical insurance, disability insurance and a contribution to their individual retirement accounts. Total personal service costs equal \$ 2,257,057.

DEBT POLICY

The Town's debt policy was established by original charter for the community. Section 11.03 section (b) of the Town's charter:

Unless authorized by the electors of the town at a duly held referendum election, the council shall not authorize or allow to be authorized the issuance of revenue bonds or enter into lease-purchase contracts or any other unfunded multi-year contracts all for the purchase of real property or the construction of any capital improvement, the repayment of which extends in excess of 36 months, unless mandated by state or federal governing agencies.

ADEQUACY OF FUND BALANCE

The General Fund's unrestricted fund balance provides a measure of financial resources available for future spending or appropriation. While fund balance does not reflect the general health of the government, the increase or decrease in available fund balance is an important indicator. A decline in fund balance may suggest that the Town is not able to meet future unforeseen needs and emergencies, or to cover deficits that arise in other funds.

When analyzing the General Fund's fund balance, we must also consider the reliability of our primary revenue sources. Property tax accounts for approximately

42% of all General Fund revenues and is somewhat dependant on stable economic conditions. Sales tax accounts for approximately 10% of the General Fund revenue and also depends on the condition of the over-all economy. Inadequate or unstable levels of fund balance can lead to borrowing as a means of meeting unexpected revenues as a result of local economic conditions.

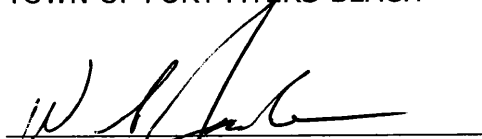
The Town of Fort Myers Beach's General Fund fund balance should be maintained at a level equal to approximately 4-6 months' worth of annual operating expenditures. While the appropriate level of fund balance is debatable, this level appears adequate to maintain liquidity and to meet unexpected needs.

ACKNOWLEDGEMENTS

The process of developing the annual operating budget and capital improvement plan is extensive, and requires full cooperation and involvement by Town staff. Department managers submit reasonable budget requests based upon their professional assessment of the types and quality of services desired by the community. These requests were evaluated and modified to accomplish the goals established by the Town Council and to provide the highest level of service available in the most cost-effective and efficient manner.

Respectfully submitted,

TOWN OF FORT MYERS BEACH



W. Scott Janke
Town Manager

Evelyn Wicks
Director of Finance

Town of Fort Myers Beach

FY 2010 Budget

READER'S GUIDE

A budget is a plan. It is the Town's framework for operations and capital acquisitions and projects not only for the current budget year, but future years as well. At first glance, the budget document may simply appear to be a list of numbers on paper used to limit spending. In reality, the budget is actually a dynamic operations guide which identifies programs, services and activities which the Town feels are important to provide in the upcoming year. The budget document is separated into sections according to fund. Each fund is organized by departments which are unique units with specific responsibilities. Within the department are divisions and sections. A summary page is provided for each department and division which explains the mission. The summary also includes historical comparisons of expenditures.

The Fiscal Year 2010 Operating and Capital Budget Summary for the Town of Fort Myers Beach, Florida is intended to serve four purposes:

Policy Document	The Town's budget process is guided by the Town's charter and the comprehensive list of goals and objectives adopted by the Town Council. The budget process allows the policy makers an opportunity to review policies and goals that address long-term concerns and evaluate Town services.
Operations Guide	As an operations guide, the budget indicates how services will be delivered to the community. The Departmental Budgets section provides a description of the planned activities of each department and division.
Financial Plan	The budget is the Town's financial plan for the current fiscal year. The document details how much Town services will cost and how they will be paid for. The budget document is broken down by Fund and then by Department and Division. Line item budget descriptions are included.
Communication Device	The budget seeks to communicate summary information through the use of text, tables and graphs to a diverse audience. The budget document includes the Budget message, department budgets and a glossary of terms. During the budget process, the Town has prepared a comprehensive power point presentation that is broadcast on the local government channel during the budget discussions.

The purpose of this section is to assist all readers by explaining the way the document is structured, the schedule under which it is developed, and some of the basic policies which shape the final document. The Town's budget is prepared using Generally Accepted Accounting Principles (GAAP) for all funds.

The budget covers the activities and expenditures for a given time period or fiscal year. The Town of Fort Myers Beach's fiscal year runs from October 1st through September 30th of the following year. This budget document is for Fiscal Year 2010 which begins on October 1st, 2009 and ends September 30th, 2010.

This document is organized by funds. A fund is an independent fiscal and accounting entity, with a self-balancing set of accounts. Funds maintain independent records of cash and/or other resources, together with all related liabilities, obligations, reserves and equities. The purpose of a fund is to carry out specific activities or attain certain objectives in accordance with special financial regulations, restrictions or limitations.

The Town's financial transactions and specific activities are budgeted and accounted for through the use of funds. A fund is a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. The Town's funds are arranged in accordance with the Governmental Accounting Standards Board and standards set by the Government Finance Officers Association of the United States and Canada (GFOA).

GOVERNMENTAL FUND TYPES

General Fund is the major operating fund of the Town.

Special Revenue Funds are used to account for revenues derived from specific taxes, grants or other restricted governmental revenue sources that are restricted to expenditures for specified purposes. Special Revenue Funds include:

- Gas Tax
- Road Impact
- Park Impact
- Beach Nourishment
- Beach Access

Debt Service Fund is used to account for the accumulation of resources for the payment of principal, interest and paying agent fees for General Obligation Bonds issued on behalf of the Governmental Fund types. *The Town does not have a Debt Service Fund.*

Proprietary Funds

These funds are established to account for the self-supporting municipal activities that are similar to private business. The activities are financed by sales and service fees. *The Town has no enterprise funds.*

Component Units

Component Units are legally separate entities that meet any of three tests:

1. The primary government appoints the voting majority of the board of the component unit and is able to impose its will or is in a relationship of financial burden or benefits;
2. The component unit is fiscally dependent upon the primary government;
3. The financial statements would be misleading if data from the component units were not included. *Public Works Services, Inc. (water utility) is a component unit of the Town*

Town of Fort Myers Beach

FY 2010 Budget

PROPERTY VALUATION AND FMB HISTORY



STATE OF FLORIDA
LEE COUNTY PROPERTY APPRAISER
KENNETH M. WILKINSON, C.F.A.



Mailing Address:
P.O. Box 1546
Fort Myers, Florida 33902-1546

Physical Address:
2480 Thompson Street
Fort Myers, Florida 33901-3074

Telephone: (239) 533-6100 — **Facsimile:** (239) 533-6160
www.leepa.org

June 1, 2009

TOWN OF FT MYERS BEACH 118
EVELYN WICKS
2523 ESTERO BLVD
FORT MYERS BEACH, FL 33931

Dear Taxing Authority:

Pursuant to Florida Statutes 200.065 (7), the Property Appraiser shall provide each taxing authority within the County on June 1, an estimate of the total assessed value of non-exempt property for budget planning purposes. Please be reminded that this value is an estimate of the taxable value on the 2009 Tax Roll and the Property Appraiser's Office is currently in the process of analyzing all values to provide a Roll which is both equitable and at market value.

\$2,889,944,000

The DR-420, "Certification of Taxable Value" issued on July 1 by this office will include the appropriate taxable value for budget preparation and proposed millage rates.

Respectfully,

Kenneth M. Wilkinson, CFA
Lee County Property Appraiser

TOWN OF FORT MYERS BEACH, FLORIDA
Taxable value, Millage Rates and Taxes levied since incorporation

<u>Year</u>	<u>Taxable Value</u>	<u>Millage</u>	<u>Taxes Levied</u>
1996	\$ 1,097,507,100	1.0604	1,163,797
1997	1,149,535,220	1.0961	1,260,006
1998	1,192,180,910	1.0961	1,306,749
1999	1,289,215,850	1.0961	1,413,109
2000	1,387,116,900	1.0961	1,520,419
2001	1,616,283,120	1.0400	1,680,934
2002	1,888,027,310	1.0400	1,963,548
2003	2,291,140,270	1.0000	2,291,140
2004	2,655,675,540	0.8500	2,257,324
2005	3,063,418,220	0.7498	2,296,951
2006	3,780,475,940	0.6096	2,304,578
2007	3,910,189,400	0.6053	2,366,838
2008	3,422,119,910	0.7093	2,427,310
2009	2,889,944,000	0.8399	2,427,322 **

**** To generate the same tax proceeds (\$2,427,310) as 2008, the millage rate would have to increase to .8399**

Town of Fort Myers Beach

FY 2010 Budget

GENERAL FUND OVERVIEW

Town of Fort Myers Beach
General Fund Overview
FY 2010 Budget - General Fund

	Actual 2007-08	Budget 2008-09	Budget 2009-10	Change 2009-10
Revenues				
Ad Valorem Taxes	\$ 2,285,520	\$ 2,415,131	\$ 2,049,837	\$ (365,294)
Transfer In	677,045	-	98,334	98,334
Solid Waste Franchise	76,376	43,351	65,000	21,649
Gas Utility Tax	9,284	8,908	9,000	92
Communications Service Tax	627,498	665,029	660,000	(5,029)
Local Business Tax	11,550	10,000	10,000	-
Building Permit Fees	52,693	44,648	30,800	(13,848)
Site Review Fees	-	1,000	1,000	-
Zoning Fees	3,650	20,000	30,000	10,000
Other Licenses/Permits	7,735	8,000	8,000	-
Farmers Market	-	-	4,500	4,500
Mobile Home Licenses	14,189	20,000	20,000	-
Alcoholic Beverage License	24,054	25,000	25,000	-
Code Enforcement/Comm Proj	77,375	30,000	30,000	-
Sign Permits	5,100	4,500	4,500	-
Short Term Rental Fees	4,600	2,500	2,500	-
Code Case Costs Recovered	5,435	3,000	3,000	-
Environmental Restoration	755	-	3,500	3,500
Special Event Permits	360	1,000	1,000	-
Election Qualifying Fees	2,448	-	-	-
Neighborhood Landscaping	43,566	-	-	-
Emergency Management	-	-	-	-
State Revenue Sharing	140,002	118,383	104,178	(14,205)
Sales Tax	496,711	429,655	430,000	345
Mound House Foundation	50	50	-	(50)
Mound House Kayak/Other Events	-	35,000	-	(35,000)
State Grant (boat for Mooring Field)	-	75,000	-	(75,000)
FPAN Grant	8,331	186,531	183,350	(3,181)
Mound House Grant	300,042	40,120	-	(40,120)
Newton Property Grant	124,117	-	-	-
CDBG Grant	35,210	34,000	33,500	(500)
WCIND Grant - Law Enforce	32,000	19,299	25,600	6,301
WCIND Grant - Public Dock	-	20,000	-	(20,000)
WCIND Vessel Removal	-	25,000	-	(25,000)
WCIND Mooring Field	-	-	-	-
Harborage User Fees	102,886	66,356	80,300	13,944
Pump out services	405	3,000	1,500	(1,500)
Parking Facilities	377,597	382,000	382,000	-
Pool Fees	55,174	20,000	141,950	121,950
Other Fines & Forfeitures	57,281	62,000	56,000	(6,000)
Interest Earnings	32,621	12,500	12,500	-
Investment Earnings	68,856	150,000	100,000	(50,000)
Mooring Field Interest	3,782	2,500	830	(1,670)
Canal Assessments	-	-	-	-
Other Misc. Revenue	53,745	152,000	100,000	(52,000)
Impact Fees - Fire Dept (transfer)	13,251	4,920	-	(4,920)
Garbage collection	-	-	30,860	30,860
Table Rental	-	-	18,465	18,465
Sales Tax (pass-through) Times Square	-	-	1,630	1,630
Optional Business License	-	-	-	-
Optional Electric Franchise Fees	-	-	-	-
Transfer from Fund Balance	-	476,867	-	(476,867)
TOTAL GENERAL FUND REVENUES	\$ 5,831,294	\$ 5,617,248	\$ 4,758,634	\$ (858,614)

	Actual 2007-08	Budget 2008-09	Budget 2009-10	Change 2009-10
Expenditures				
Town Council	\$ 138,632	\$ 154,242	\$ 163,642	\$ 9,400
Committees	3,736	3,850	8,400	4,550
Town Manager	181,635	239,979	227,799	(12,180)
Town Clerk	2,773	133,621	138,497	4,876
General Services	1,025,410	960,150	785,596	(174,554)
Legal Services	230,631	248,500	211,000	(37,500)
Financial Services	291,215	244,685	248,614	3,929
Public Works Administration	616,049	338,617	374,280	35,663
Parks and Recreation	581,769	619,694	606,690	(13,004)
Maintenance	226,374	544,609	698,904	154,295
Maritime	217,517	304,861	211,809	(93,052)
Times Square*	-	-	70,900	70,900
Parking	317,992	320,500	325,688	5,188
Community Development Administration	511,336	496,150	447,980	(48,170)
Building Division	499,270	410,807	398,924	(11,883)
Code Compliance	16,661	164,472	180,745	16,273
LPA	39,699	68,795	58,795	(10,000)
Mound House	725,814	184,188	175,916	(8,272)
Newton Park	74,114	3,484	17,950	14,466
FPAN Program	725	176,044	183,350	7,306
TOTAL GENERAL FUND EXPENDITURES	\$ 5,701,352	\$ 5,617,248	\$ 5,535,479	\$ (81,769)

*Transferred from separate fund

Town of Fort Myers Beach
General Fund Revenues
FY 2010 Budget - General Fund

Revenues

	Actual 2007-08	Budget 2008-09	Budget 2009-10	Change 2009-10
Ad Valorem Taxes	\$ 2,285,520	\$ 2,415,131	\$ 2,049,837	\$ (365,294)
Transfer In	677,045	-	98,334	98,334
Solid Waste Franchise	76,376	43,351	65,000	21,649
Gas Utility Tax	9,284	8,908	9,000	92
Communications Service Tax	627,498	665,029	660,000	(5,029)
Local Business Tax	11,550	10,000	10,000	-
Building Permit Fees	52,693	44,648	30,800	(13,848)
Site Review Fees	-	1,000	1,000	-
Zoning Fees	3,650	20,000	30,000	10,000
Other Licenses/Permits	7,735	8,000	8,000	-
Farmers Market	-	-	4,500	4,500
Mobile Home Licenses	14,189	20,000	20,000	-
Alcoholic Beverage License	24,054	25,000	25,000	-
Code Enforcement/Comm Proj	77,375	30,000	30,000	-
Sign Permits	5,100	4,500	4,500	-
Short Term Rental Fees	4,600	2,500	2,500	-
Code Case Costs Recovered	5,435	3,000	3,000	-
Environmental Restoration	755	-	3,500	3,500
Special Event Permits	360	1,000	1,000	-
Election Qualifying Fees	2,448	-	-	-
Neighborhood Landscaping	43,566	-	-	-
Emergency Management	-	-	-	-
State Revenue Sharing	140,002	118,383	104,178	(14,205)
Sales Tax	496,711	429,655	430,000	345
Mound House Foundation	50	50	-	(50)
Mound House Kayak/Other Events	-	35,000	-	(35,000)
State Grant (boat for Mooring Field)	-	75,000	-	(75,000)
FPAN Grant	8,331	186,531	183,350	(3,181)
Mound House Grant	300,042	40,120	-	(40,120)
Newton Property Grant	124,117	-	-	-
CDBG Grant	35,210	34,000	33,500	(500)
WCIND Grant - Law Enforce	32,000	19,299	25,600	6,301
WCIND Grant - Public Dock	-	20,000	-	(20,000)
WCIND Vessel Removal	-	25,000	-	(25,000)
WCIND Mooring Field	-	-	-	-
Harborage User Fees	102,886	66,356	80,300	13,944
Pump out services	405	3,000	1,500	(1,500)
Parking Facilities	377,597	382,000	382,000	-
Pool Fees	55,174	20,000	141,950	121,950
Other Fines & Forfeitures	57,281	62,000	56,000	(6,000)
Interest Earnings	32,621	12,500	12,500	-
Investment Earnings	68,856	150,000	100,000	(50,000)
Mooring Field Interest	3,782	2,500	830	(1,670)
Canal Assessments	-	-	-	-
Other Misc. Revenue	53,745	152,000	100,000	(52,000)
Impact Fees - Fire Dept (transfer)	13,251	4,920	-	(4,920)
Garbage collection	-	-	30,860	30,860
Table Rental	-	-	18,465	18,465
Sales Tax (pass-through) Times Square	-	-	1,630	1,630
Optional Business License	-	-	-	-
Optional Electric Franchise Fees	-	-	-	-
Transfer from Fund Balance	-	476,867	-	(476,867)
TOTAL GENERAL FUND REVENUES	\$ 5,831,294	\$ 5,617,248	\$ 4,758,634	\$ (858,614)

Town of Fort Myers Beach
General Fund Expenditures
FY 2010 Budget - General Fund

Expenditures

Town Council
Committees
Town Manager
Town Clerk
General Services
Legal Services
Financial Services
Public Works Administration
Parks and Recreation
Maintenance
Maritime
Times Square*
Parking
Community Development Administration
Building Division
Code Compliance
LPA
Mound House
Newton Park
FPAN Program

TOTAL GENERAL FUND EXPENDITURES

Actual 2007-08	Budget 2008-09	Budget 2009-10	Change 2009-10
\$ 138,632	\$ 154,242	\$ 163,642	\$ 9,400
3,736	3,850	8,400	4,550
181,635	239,979	227,799	(12,180)
2,773	133,621	138,497	4,876
1,025,410	960,150	785,596	(174,554)
230,631	248,500	211,000	(37,500)
291,215	244,685	248,614	3,929
616,049	338,617	374,280	35,663
581,769	619,694	606,690	(13,004)
226,374	544,609	698,904	154,295
217,517	304,861	211,809	(93,052)
-	-	70,900	70,900
317,992	320,500	325,688	5,188
511,336	496,150	447,980	(48,170)
499,270	410,807	398,924	(11,883)
16,661	164,472	180,745	16,273
39,699	68,795	58,795	(10,000)
725,814	184,188	175,916	(8,272)
74,114	3,484	17,950	14,466
725	176,044	183,350	7,306
\$ 5,701,352	\$ 5,617,248	\$ 5,535,479	\$ (81,769)

Town of Fort Myers Beach

FY 2010 Budget

TOWN COUNCIL

Budget Summary Form

Fund: General 01
 Department: Town Council
 Division: Town Council
 Division #: 110

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ 80,110	\$ 80,092	\$ 53,437	\$ 80,092	\$ 80,092
Materials, Supplies & Services	58,522	74,150	43,281	74,150	83,550
Operating Budget	138,632	154,242	96,718	154,242	163,642
Capital Outlay	-	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 138,632	\$ 154,242	\$ 96,718	\$ 154,242	\$ 163,642

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
Mayor	1
Council Members	4
Total # of elected officials	5

Department Description:

The Town Council, as the community's legislative body, acts as the decision making authority establishing public policies to meet the needs of the residents. The Town Council is responsible for providing the best possible municipal government and delivering services at levels that reflect community priorities and enhance the quality of life for all residents.

Budget Worksheet
Fiscal Year 2009-10

Fund:	<u>General - 01</u>
Department	<u>Town Council</u>
Division	<u>Town Council</u>
Division #	<u>110</u>

01.110.511.5110	Council Compensation	<u>74,400</u>	
01.110.513.5210	FICA	<u>5,692</u>	
	Total Personnel Costs		80,092
01.110.511.5341	Town Council Minutes	<u>2,000</u>	
01.110.511.5342	Committee Minutes	<u>900</u>	
01.110.511.5400	Travel/Training/Meals	<u>2,150</u>	
01.110.511.5410	Communications	<u>1,500</u>	
01.110.511.5447	Legislative Printing & Binding	<u>3,000</u>	
01.110.511.5448	Legal Advertisements	<u>26,000</u>	
01.110.511.5490	Miscellaneous Expense	<u>7,500</u>	
01.110.511.5540	Memberships and Dues	<u>500</u>	
01.110.511.5541	Professional Services-State Lobbyist	<u>40,000</u>	
	Total Materials, Supplies and Services		83,550
	Total Budget		<u><u>\$ 163,642</u></u>

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Town Council
Division Town Council
Division # 110

#	Computation/Explanation	Amount
5120	Salaries	
	Mayor	16,800
	Council Members	57,600
		<u>74,400</u>
		74,400
5140	Social Security (7.65% of full and part-time wages)	5,692
		5,692
5341	Town Council minutes	2,000
		2,000
5342	Committee Minutes	900
		900
5400	Travel/Training/Meals	
	Washington, DC	-
	Tallahassee, FL	1,400
	Local & Florida League	750
		<u>2,150</u>
		2,150
5410	Communications	
	Cell phone @ \$35.00 per month	1,500
		1,500
5447	Legislative Printing and Binding	3,000
		3,000
5448	Legal Advertisements	
	Required notices and other meeting notices.	26,000
		26,000
5490	Miscellaneous Expense	
	Items not included in other line items	7,500
		<u>7,500</u>
		7,500
5540	Memberships and Dues	500
		500
5541	Professional Services - State Lobbyist	40,000
		40,000
Total Budget		\$ 163,642

COMMITTEES

Budget Summary Form

Fund: General - 01
 Department: Town Council
 Division: Committees
 Division #: 115

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ -	\$ -	\$ -		\$ -
Materials, Supplies & Services	3,736	3,850	2,854	3,850	8,400
Operating Budget	3,736	3,850	2,854	3,850	8,400
Capital Outlay	-	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 3,736	\$ 3,850	\$ 2,854	\$ 3,850	\$ 8,400

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
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Total # of full-time employees 0

Department Description:

Committees are established by action of the Town Council. Each Committee is established for a specific purpose with an overall responsibility for protecting and enhancing the quality of life for residents and visitors to the community.

**Budget Worksheet
Fiscal Year 2009-10**

Fund:	<u>General - 01</u>
Department	<u>Committees</u>
Division	<u>Committees</u>
Division #	<u>115</u>

01.115.511.5610	Public Safety Task Force	<u>1,000</u>	
01.115.511.5620	Marine Resources Task Force	<u>2,500</u>	
01.115.511.5630	Anchorage Advisory	<u>2,400</u>	
01.115.511.5640	TMA	<u>2,500</u>	
01.115.511.5645	CelCab	<u>-</u>	
Total Materials, Supplies and Services			8,400
Total Budget			\$ 8,400

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Town Council
Division Committees
Division # 115

#	Computation/Explanation		Amount
5610	Public Safety Task Force	1,000	1,000
5620	Marine Resources Task Force	2,500	2,500
5630	Anchorage Advisory	2,400	2,400
5640	TMA	2,500	2,500
5645	CelCab	-	-
Total Budget			8,400

Town of Fort Myers Beach

FY 2010 Budget

TOWN MANAGER

Budget Summary Form

Fund: General - 01
 Department: Town Manager
 Division: Town Manager
 Division #: 120

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ 178,270	\$ 224,639	\$ 155,895	\$ 224,639	\$ 220,259
Materials, Supplies & Services	3,365	15,340	5,556	15,340	7,540
Operating Budget	181,635	239,979	161,451	239,979	227,799
Capital Outlay	-	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 181,635	\$ 239,979	\$ 161,451	\$ 239,979	\$ 227,799

PERSONAL SERVICES DETAIL

Classification	# of Positions
Town Manager	1
Executive Assistant	1
Total # of full-time employees	2

Department Description:

The Town Manager, as appointed by the Town Council, is responsible for implementation and enforcement of policies and ordinances adopted by the Town Council. The Town Manager is charged with developing a Town government that represents the needs of the community and provides quality, cost effective services to the public. Working closely with Department Directors, the Town Manager coordinates the provision of services to the residents, works to improve services to the residents, works to improve Intergovernmental relationships, and asserts a leadership role into the community. The Town Manager acts as a conduit for individuals and groups to access the Town Council. The Town Manager is also responsible for the recruitment and selection of Town employees, the development of personnel policies and procedures, and the Town's compensation plan.

**Budget Worksheet
Fiscal Year 2009 -10**

Fund:	<u>General - 01</u>
Department	<u>Town Manager</u>
Division	<u>Town Manager</u>
Division #	<u>120</u>

01.120.512.5110	Salaries	<u>148,500</u>	
01.120.512.5110	Merit Increase	<u>-</u>	
01.120.512.5210	FICA Taxes	<u>11,360</u>	
01.120.512.5220	Retirement	<u>4,250</u>	
	Housing Allowance	<u>15,900</u>	
01.120.512.5238	Life, Health & Disability	<u>40,249</u>	
	Total Personnel Costs		220,259
01.120.512.5242	Car Allowance	<u>4,200</u>	
01.120.512.5400	Travel/Training/Meals	<u>1,250</u>	
01.120.512.5410	Communications	<u>840</u>	
01.120.512.5540	Memberships and Dues	<u>1,250</u>	
01.120.512.5951	Contingency	<u>-</u>	
	Total Materials, Supplies and Services		7,540
	Total Budget		\$ 227,799

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Town Manager
Division Town Manager
Division # 120

#	Computation/Explanation	Amount
5110	Salaries	
	Town Manager 106,000	
	Executive Assistant 42,500	
		148,500
5110	Merit Increase -	-
5210	Social Security (7.65% of full and part-time wages) 11,360	11,360
5220	Retirement	
	10% for Executive Assistant 4,250	4,250
5xxx	Housing Allowance	
	15% for Town Manager 15,900	15,900
5238	Life, Health & Disability Insurance	
	Single coverage for 2 employees @ 703.52 per mo 16,884	
	Family coverage for 1 employees @ 1,237.93 per mo 14,855	
	Life, dental, AD&D coverage 2 employees 8,509	
		40,249
5242	Car Allowance 4,200	4,200
5400	Travel/Training/Meals	
	Washington DC -	
	Tallahassee, FL 1,250	
		1,250
5410	Communications	
	Cellular @ \$35.00 per month for 2 employees 840	840
5540	Memberships and Dues	
	ICMA annual membership 950	
	Florida Municipal Managers Assn 300	
		1,250
5951	Contingency -	-
Total Budget		\$ 227,799

Town of Fort Myers Beach

FY 2010 Budget

TOWN CLERK

Budget Summary Form

Fund: General - 01
 Department: Town Clerk
 Division: Town Clerk
 Division #: 125

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY09	Adopted Budget FY10
Personnel Costs	\$ 2,773	\$ 61,212	\$ 81,623	\$ 61,212	\$ 119,572
Materials, Supplies & Services	-	72,409	6,112	72,409	18,925
Operating Budget	2,773	133,621	87,735	133,621	138,497
Capital Outlay	-	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 2,773	\$ 133,621	\$ 87,735	\$ 133,621	\$ 138,497

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
Town Clerk	1
Administrative Assistant	1
Total # of full-time employees	2

Department Description:

The Town Clerk's office serves as the central information point for local residents and citizens. It is the mission of this office to provide quality service to Town residents, Town departments, as well as boards and committees. The Town Clerk is also responsible for accurately compiling and maintaining the records of the actions of the Town Council and directs the management and maintenance of all Town records.

Budget Worksheet
Fiscal Year 2009-10

Fund: General - 01
Department Town Clerk
Division Town Clerk
Division # 125

01.125.512.5110	Salaries	<u>83,476</u>	
01.125.512.5110	Merit Increase	<u>-</u>	
01.125.512.5210	FICA Taxes	<u>6,386</u>	
01.125.512.5220	Retirement	<u>8,347</u>	
01.125.512.5238	Life, Health & Disability	<u>21,363</u>	
<i>Total Personnel Costs</i>			119,572
01.125.512.5352	Records Management	<u>5,000</u>	
01.125.512.5400	Travel/Training/Meals	<u>2,000</u>	
01.125.512.5410	Communications	<u>840</u>	
01.125.512.5540	Memberships and Dues	<u>185</u>	
01.125.512.5550	Municipal Code	<u>10,000</u>	
01.125.512.5950	Misc. Other Expense	<u>900</u>	
<i>Total Materials, Supplies and Services</i>			<u>18,925</u>
Total Budget			\$ 138,497

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Town Clerk
Division Town Clerk
Division # 125

#	Computation/Explanation	Amount
5110	Salaries	
	Town Clerk 49,816	
	Administrative Assistant 33,660	
	<u>83,476</u>	83,476
5110	Merit Increase	
	Discretionary	-
5210	Social Security (7.65% of full and part-time wages)	6,386
5220	Retirement	
	10% annual contribution per employee 8,347	8,347
5238	Life, Health & Disability Insurance	
	Single coverage for 2 employees @ 703.52 per mo 16,886	
	Life, dental, AD&D coverage 2 employees 4,477	
	<u>21,363</u>	21,363
5352	Records Management	5,000
5400	Travel/Training/Meals	
	FACC Career Development Inst., St. Augustine 1,000	
	FACC Annual Conference, Panama City, FL 1,000	
	<u>2,000</u>	2,000
5410	Communications	
	Cellular @ \$35.00 per month for 2 employee 840	840
5540	Memberships and Dues	
	International Institute of City Clerks @ \$125 125	
	Fl. Assn of City Clerks @ \$60.00 per year 60	
	<u>185</u>	185
5550	Municipal Code	
	Remaining portion of contract 10,000	10,000
5950	Misc. Other Expenses	
	Recording documents as required 900	900
Total Budget		\$ 138,497

Town of Fort Myers Beach

FY 2010 Budget

GENERAL SERVICES

Budget Summary Form

Fund: General - 01
 Department: General Services
 Division: All Departments
 Division #: 130

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ 132,374	\$ -		\$ -	\$ -
Materials, Supplies & Services	844,352	960,150	432,844	960,150	784,346
Operating Budget	976,726	960,150	432,844	960,150	784,346
Capital Outlay					1,250
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 976,726	\$ 960,150	\$ 432,844	\$ 960,150	\$ 785,596

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
<hr/>	
Total # of full-time employees	0

Department Description:

The General Services section of the budget serves as an umbrella for expenditures that are Town-wide in nature. These items include the Town's liability insurance, lease of the Town Hall building and general administrative costs associated with the operation of Town Hall. There are no personnel costs associated with General Services. CDBG and Special event programming is included.

Budget Worksheet
Fiscal Year 2009-10

Fund:	<u>General - 01</u>
Department	<u>General Services</u>
Division	<u>All Departments</u>
Division #	<u>130</u>

Total Personnel

01.130.513.5250	State Unemployment	<u>6,000</u>
01.130.513.5332	Postage	<u>6,000</u>
01.130.513.5346	Repairs & maintenance	<u>12,500</u>
01.130.513.5352	Software	<u>15,000</u>
01.130.513.5353	Misc. supplies	<u>3,500</u>
01.130.513.5355	Town memberships & donations	<u>14,000</u>
01.130.513.5363	IT System	<u>112,500</u>
01.130.513.5410	Telephone & Communications	<u>21,500</u>
01.130.513.5420	Books & periodicals	<u>2,500</u>
01.130.513.5422	GIS	<u>-</u>
01.130.513.5441	Town Hall Lease	<u>122,500</u>
01.130.513.5442	Storage	<u>12,500</u>
01.130.513.5443	Copier	<u>24,500</u>
01.130.513.5447	Printing & binding	<u>2,000</u>
01.130.513.5510	Office supplies	<u>22,500</u>
01.155.513.5530	Insurance	<u>205,000</u>
01.155.513.5600	Filing Fees	<u>350</u>
01.155.513.5691	Animal Control	<u>66,312</u>
01.156.513.5724	After School & Senior programs	<u>68,000</u>
01.135.513.5710	Keep Lee County Beautiful	<u>1,500</u>
01.135.513.5720	National Estuaries Program	<u>3,000</u>
01.135.513.5740	Special Events	<u>20,000</u>
01.135.513.5750	Seasonal Events	<u>30,000</u>
01.130.513.5892	"Request for Action" program	<u>684</u>
01.130.513.5950	Other unclassified expense	<u>12,000</u>

Total Materials, Supplies and Services		784,346
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01.130.513.5364	Office Furniture/Equipment	<u>1,250</u>	
	Total Capital		1,250

Total Budget		\$ 785,596
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**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department General Services
Division All Departments
Division # 130

#	Computation/Explanation	Amount
5250	State Unemployment Tax (all departments) 6,000	\$ 6,000
5332	Postage 6,000	6,000
5340	Cleaning/Alarm System -	-
5346	Repairs and maintenance - Town Hall 12,500	12,500
5352	Software 15,000	15,000
5353	Misc. supplies and materials 3,500	3,500
5355	Town memberships 14,000	14,000
5363	IT System - contract 112,500	112,500
5364	Office Furniture & equipment 1,250	1,250
5410	Telephone & communications 21,500	21,500
5420	Books and periodicals 2,500	2,500
5422	GIS -	-
5441	Town Hall lease 122,500	122,500
5442	Storage 12,500	12,500
5443	Copier 24,500	24,500
5447	Printing and binding 2,000	2,000
5510	Office supplies 22,500	22,500
5530	Insurance - All 205,000	205,000
5600	Filing Fees 350	350
5691	Animal Control 66,312	66,312
5710	Keep Lee County Beautiful 1,500	1,500
5720	National Estuaries Program 3,000	3,000
5740	Special Events 20,000	20,000
5750	Seasonal Events 30,000	30,000
5724	After School & Senior programs 68,000	68,000
5751	Laguna shores - Town's share of project (40%) -	-
5892	Request for Action program 684	684
5950	Other unclassified expense 12,000	12,000
	<i>for items that are unusual & don't fit standard expense line items</i>	
	Total Budget	785,596

Town of Fort Myers Beach

FY 2010 Budget

LEGAL

Budget Summary Form

Fund: General - 01
 Department: Legal
 Division: Legal
 Division #: 140

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ -	\$ -	\$ -		\$ -
Materials, Supplies & Services	230,631	248,500	150,693	248,500	211,000
Operating Budget	230,631	248,500	150,693	248,500	211,000
Capital Outlay	-	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 230,631	\$ 248,500	\$ 150,693	\$ 248,500	\$ 211,000

PERSONAL SERVICES DETAIL

Classification

of Positions

Total # of full-time employees **0**

Department Description:

The Town Attorney is appointed by the Town Council and, together with the Town Manager, implements the policy decisions made by Council. The Town Attorney serves as the legal advisor to the Town Council, the Town Manager, and all departments, boards, commissions and agencies of the Town. The Town Attorney initiates or defends civil suits, actions, and legal proceedings on behalf of the Town Council. The Town Attorney is responsible for efficiently and effectively providing quality legal services to the residents of the Town of Fort Myers Beach through the Town Council, Town Manager, Town Departments, Town corporation(s) and agencies so as to facilitate the achievement of essential governmental goals and objectives.

Budget Worksheet
Fiscal Year 2009-10

Fund:	<u>General - 01</u>
Department	<u>Legal</u>
Division	<u>Legal</u>
Division #	<u>140</u>

01.140.514.5451	Legal Consultation	<u>150,000</u>
01.140.514.5456	Other Legal Services	<u>61,000</u>

Total Materials, Supplies and Services	211,000
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Total Budget	\$ 211,000
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**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Legal
Division Legal
Division # 140

#	Computation/Explanation	Amount
5451	Legal Consultation Legal services provided to all Town elected officials and Town Departments 150,000	150,000
5456	Other Legal Services Outside legal services as required 61,000	61,000
Total Budget		211,000

Town of Fort Myers Beach

FY 2010 Budget

FINANCE

Budget Summary Form

Fund: General - 01
 Department: Finance
 Division: Finance
 Division #: 150

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ 177,823	\$ 165,755	\$ 118,859	\$ 165,755	\$ 167,684
Materials, Supplies & Services	113,392	78,930	43,707	78,930	80,930
Operating Budget	291,215	244,685	162,566	244,685	248,614
Capital Outlay	-	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 291,215	\$ 244,685	\$ 162,566	\$ 244,685	\$ 248,614

PERSONAL SERVICES DETAIL

Classification	# of Positions
Director of Finance	1
Finance Coordinator	1
Total # of full-time employees	2

Department Description:

The mission of the Finance Department is to serve the public and staff by providing accurate and current financial data. The Department is committed to providing timely, accurate, clear and complete information. The Department is responsible for the day-to-day financial activities of the Town; assists with preparation and implementation of the Annual Budget and Capital Improvement Plan. The Finance Department staff prepares the annual audit for the Town and the Public Works Services, Inc.

Budget Worksheet
Fiscal Year 2009-10

Fund:	<u>General - 01</u>
Department	<u>Finance</u>
Division	<u>Finance</u>
Division #	<u>150</u>

01.150.513.5110	Salaries	<u>120,061</u>	
01.150.513.5110	Merit Increase	<u>-</u>	
01.150.513.5140	Overtime	<u>-</u>	
01.150.513.5210	FICA Taxes	<u>9,185</u>	
01.150.513.5220	Retirement	<u>12,006</u>	
01.150.513.5238	Life, Health & Disability	<u>26,432</u>	
	Total Personnel Costs		167,684
01.150.513.5400	Travel/Training/Meals	<u>400</u>	
01.150.513.5410	Communications	<u>840</u>	
01.150.513.5531	Annual Audit	<u>60,000</u>	
01.150.513.5532	Accounting Services	<u>15,000</u>	
01.150.513.5533	Bank Charges	<u>3,800</u>	
01.150.513.5540	Memberships and Dues	<u>890</u>	
	Total Materials, Supplies and Services		80,930
01.150.513.5560	Computer Equipment & Software	<u>-</u>	
	Total Capital		-
	Total Budget		\$ 248,614

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Finance
Division Finance
Division # 150

#	Computation/Explanation	Amount
5110	Salaries	
	Director of Finance 78,545	
	Finance Coordinator 41,516	
		120,061
5110	Merit Increase -	-
5140	Overtime -	-
5210	Social Security (7.65% of full and part-time wages) 9,185	9,185
5220	Retirement	
	10% annual contribution per employee 12,006	12,006
5238	Life, Health & Disability Insurance	
	Single coverage for 2 employees @703.52 per mo 16,886	
	Family coverage for 1 employee @ 373.62 per mo 4,483	
	Life, dental, AD&D coverage 2 employees 5,063	
		26,432
5400	Travel/Training/Meals	
	State of Florida TRIM Conference 400	
	FGFOA Annual State Conference -	
		400
5410	Communications	
	Cellular @ \$35.00 per month for 2 employee 840	840
5531	Annual Audit 60,000	60,000
5532	Accounting Services	
	Quarterly review by external accountant 10,000	
	Special projects 40 hours @ \$125 p/hr 5,000	
		15,000
5533	Bank Charges - based on annual activity 3,800	3,800
5540	Memberships and Dues	
	GFOA Annual 210	
	AGA Annual -	
	FGFOA Annual -	
	GFOA Awards Certificate Program - CAFR \$415 Budget : 680	
		890
5560	Capital Equipment -	-
Total Budget		\$ 248,614

Town of Fort Myers Beach

FY 2010 Budget

PUBLIC WORKS ADMINISTRATION

Budget Summary Form

Fund: General - 01
 Department: Public Works
 Division: Administration
 Division #: 160

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ 588,028	\$ 322,517	\$ 217,672	\$ 322,517	\$ 366,480
Materials, Supplies & Services	76,021	74,100	29,272	74,100	7,800
Operating Budget	664,049	396,617	246,944	396,617	374,280
Capital Outlay	-	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 664,049	\$ 396,617	\$ 246,944	\$ 396,617	\$ 374,280

PERSONAL SERVICES DETAIL

Classification	# of Positions
Director	1
Deputy Director	1
Public Services Supervisor	1
Special Projects Coordinator	1
Administrative Assistant	1
Total # of full-time employees	5

Department Description:

Public Works Administration provides management of all sections and functions of the Department including parks and recreation, maintenance, maritime, parking, animal control contracts and emergency management.

Budget Worksheet
Fiscal Year 2009-10

Fund:	<u>General - 01</u>
Department	<u>Public Works</u>
Division	<u>Administration</u>
Division #	<u>160</u>

01.160.530.5120	Salaries	<u>259,507</u>	
01.160.530.5120	Merit Increase	<u>-</u>	
01.160.530.5210	FICA	<u>19,852</u>	
01.160.530.5220	Retirement	<u>25,951</u>	
01.160.530.5238	Life, Health & Disability	<u>61,170</u>	
	Total Personnel costs		366,480
01.160.530.5400	Travel/Training/Meals	<u>1,500</u>	
01.160.530.5410	Communications	<u>2,300</u>	
01.160.530.5540	Memberships & Dues	<u>2,000</u>	
01.160.530.5552	Uniforms	<u>2,000</u>	
	Total Materials, Supplies and Services		7,800
	Total Budget		\$ 374,280

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Public Works
Division Administration
Division # 160

#	Computation/Explanation	Amount
5120	Salaries	
	Director 78,544	
	Deputy Director 55,765	
	Public Services Supervisor 44,562	
	Special Projects Coordinator 50,000	
	Administrative Assistant 30,636	
	<u>259,507</u>	259,507
5120	Merit Increase -	-
5210	Social Security (7.65% of full and part-time wages) 19,852	19,852
5220	Retirement	
	10% annual contribution per employee 25,951	25,951
5238	Life, Health & Disability Insurance	
	Single coverage for 4 employees @ 703.52 per mo 33,772	
	Payment in lieu of Health ins. for 1 employee 5,294	
	Family coverage for 2 employees @ 467.54 per mo 11,221	
	Life, dental, AD&D coverage for 5 employees <u>10,883</u>	61,170
5400	Travel/Training/Meals 1,500	1,500
5410	Communications	
	Cellular @ \$35.00 per mo 5 employees; insurance 2,300	2,300
5540	Memberships & Dues 2,000	2,000
5552	Uniforms 2,000	2,000
Total Budget		\$ 374,280

Town of Fort Myers Beach

FY 2010 Budget

**PUBLIC WORKS
PARKS AND RECREATION**

Budget Summary Form

Fund: General - 01
 Department: Public Works
 Division: Parks and Recreation
 Division #: 170

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -
Materials, Supplies & Services	581,769	619,694	370,723	619,694	606,690
Operating Budget	581,769	619,694	370,723	619,694	606,690
Capital Outlay	-	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 581,769	\$ 619,694	\$ 370,723	\$ 619,694	\$ 606,690

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
Total # of full-time employees	0

Division Description:

The Parks and Recreation section provides grounds keeping and maintenance for the Community Pool, Mound House and Newton Park. Programming and management of the activities at the newly acquired Bay Oaks Recreation Center and the Town's pool.

Budget Worksheet
Fiscal Year 2009-10

Fund:	<u>General - 01</u>
Department	<u>Public Works</u>
Division	<u>Parks and Recreation</u>
Division #	<u>170</u>

01.170.572.5731	Bay Oaks Recreation Center	<u>424,065</u>	
01.170.572.5732	Bay Oaks Community Park	<u>-</u>	
01.170.572.5733	Pool Operations & Maintenance	<u>92,500</u>	
01.170.572.5735	Community Pool Repairs & Maint.	<u>59,200</u>	
01.170.572.5736	Pool Utilities	<u>21,100</u>	
01.170.572.5738	Community Marketing	<u>7,825</u>	
01.170.572.57xx	Pool horticultural and solid waste	<u>2,000</u>	
	Total Materials, Supplies and Services		606,690
	Total Budget		606,690

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Public Works
Division Parks and Recreation
Division # 170

#	Computation/Explanation	Amount
5731	Bay Oaks Recreation Center 424,065	424,065
5732	Bay Oaks Community Park -	-
5733	Pool Operations 92,500	92,500
5735	Community Pool Maintenance and repair 59,200	59,200
5736	Pool Utilities Utilities/basic telephone sve 21,100	21,100
5738	Community marketing 7,825	7,825
57xx	Pool horticultural and solid waste 2,000	2,000
Total Budget		606,690

Town of Fort Myers Beach

FY 2010 Budget

PUBLIC WORKS MAINTENANCE

Budget Summary Form

Fund: General - 01
 Department: Public Works
 Division: Maintenance
 Division #: 180

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ 9,607	\$ 399,099	\$ 267,529	\$ 399,099	\$ 369,704
Materials, Supplies & Services	72,512	135,510	32,210	146,327	137,700
Operating Budget	82,119	534,609	299,739	545,426	507,404
Capital Outlay	144,939	-	-	-	191,500
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 227,058	\$ 534,609	\$ 299,739	\$ 545,426	\$ 698,904

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
Street Superintendent	1
Crew Leader	2
Maintenance Support	1
Maintenance workers	4
Total # of full-time employees	8

Division Description

The maintenance section provides the majority of the support activities that ensure the maintenance staff has the resources to perform the majority of the Public Works department tasks.

Budget Worksheet
Fiscal Year 2009-10

Fund:	<u>General - 01</u>
Department	<u>Public Works</u>
Division	<u>Maintenance</u>
Division #	<u>180</u>

01.180.541.5120	Salaries	<u>247,453</u>	
01.180.541.5120	Merit Increase	<u>-</u>	
01.180.541.5120	FICA	<u>18,930</u>	
01.180.541.5220	Retirement	<u>24,745</u>	
01.180.541.5238	Life, Health & Disability	<u>78,576</u>	
	Total Personnel		369,704
01.180.541.5239	Personnel, Health and Wellness	<u>15,000</u>	
01.180.541.5400	Travel/Training/Meals	<u>1,000</u>	
01.180.541.5410	Communications	<u>4,700</u>	
01.180.541.5452	Fuel	<u>30,000</u>	
01.180.541.5453	Equipment maintenance	<u>10,000</u>	
01.180.541.xxxx	Vehicle maintenance	<u>25,000</u>	
01.180.541.5511	Emergency Comm. & Preparedness	<u>30,000</u>	
01.180.541.5552	Uniforms	<u>12,000</u>	
01.180.541.5893	Solid & Horticultural Waste	<u>10,000</u>	
	Total Materials, Supplies and Services		137,700
01.180.541.5464	Equipment	<u>66,500</u>	
01.180.541.xxxx	Solid Waste Transfer Station CIP	<u>125,000</u>	
	Total Capital		<u>191,500</u>
	Total Budget		698,904

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Public Works
Division Maintenance
Division # 180

#	Computation/Explanation	Amount
5120	Salaries	
	Street Superintendent	39,995
	Crew Leader	38,145
	Crew Leader	33,421
	Maintenance Support	31,228
	Maintenance worker (4)	104,664
		247,453
5120	Merit Increase	-
5210	Social Security (7.65% of full and part-wages)	18,930
5220	Retirement	
	10% annual contribution per employee	24,745
5238	Life, Health & Disability Insurance	
	Single coverage for 8 employees @ \$703.52 per mo	67,544
	Life, dental, AD&D, coverage for 8 employees	11,032
		78,576
5239	Personnel, Health and Wellness	15,000
5400	Travel/Training/Meals	1,000
5410	Communications (10 cell phones @ 420); insurance Includes 2 phones for Beach Access employees	4,700
5452	Fuel - for all Town vehicles and equipment	30,000
5453	Equipment maintenance	10,000
xxxx	Vehicle Maintenance	25,000
5511	Emergency communications and preparedness	30,000
5552	Uniforms	12,000
5893	Solid & horticultural waste collection	10,000
xxxx	Solid Waste Transfer station (to CIP)	125,000
5464	Equipment	
	Small hand tools and lawn mowers.	66,500
	Fuso replacement	
	Wood chipper	
	Total Budget	698,904

Town of Fort Myers Beach

FY 2010 Budget

Public Works and Maritime Department

PUBLIC WORKS MARITIME

Budget Summary Form

Fund: General - 01
 Department: Public Works
 Division: Maritime
 Division #: 190

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ 1,030	\$ 50,203	\$ 30,018	\$ 50,203	\$ 46,459
Materials, Supplies & Services	157,616	145,420	167,420	145,420	165,350
Operating Budget	158,646	195,623	197,438	195,623	211,809
Capital Outlay	58,871	109,238	-	109,238	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 217,517	\$ 304,861	\$ 197,438	\$ 304,861	\$ 211,809

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
Maintenance worker	1
Total # of full-time employees	1

Division Description:

The Maritime section provides contract oversight and management for the waterside law enforcement activities in cooperation with Lee County Sheriff's Office and with the upland services provider for the Matanzas Harbor Mooring Field. Town maintenance staff provide pump-out services and upkeep and maintenance of the Mooring Field facilities and oversees all dredging activities.

Budget Worksheet
Fiscal Year 2009-10

Fund:	<u>General - 01</u>
Department	<u>Public Works</u>
Division	<u>Maritime</u>
Division #	<u>190</u>

01.190.543.5120	Salaries	<u>31,200</u>	
01.190.543.5120	Merit Increase	<u>-</u>	
01.190.543.5210	FICA Taxes	<u>2,387</u>	
01.190.543.5220	Retirement	<u>3,120</u>	
01.190.543.5238	Life, Health & Disability	<u>9,752</u>	
	Total Personnel Costs		46,459
01.190.543.5410	Communications	<u>450</u>	
01.190.543.5542	MLE Enforcement (wages)	<u>47,500</u>	
01.190.543.5543	MLE Enforcement (fuel)	<u>11,600</u>	
01.190.543.5544	Abandoned vessel removal	<u>20,000</u>	
01.190.543.5545	Mooring Field Upland Sves Mgmt	<u>62,000</u>	
01.190.541.5564	Mooring Field Maint & repair	<u>20,800</u>	
01.190.541.5xxx	Channel repair and maintenance	<u>3,000</u>	
	Total Materials, Supplies and Services		165,350

Total Budget	211,809
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**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Public Works
Division Maritime
Division # 190

#	Computation/Explanation	Amount
5120	Salaries	
	Maintenance Worker	31,200
		31,200
5120	Merit increase	-
5210	Social Security (7.65% of full and part-time wages)	2,387
5220	Retirement	
	10% annual contribution per employee	3,120
5238	Life, Health & Disability Insurance	
	Single coverage for 1 employee @ \$703.52 per mo	8,443
	Life, dental, AD&D coverage for 1 employee	1,309
		9,752
5410	Communications	
	Cell phone @ \$35 per month for 1 employee; ins	450
5542	MLE Enforcement (wages)	47,500
5543	MLE Enforcement (fuel)	11,600
5544	Abandoned Vessel Removal	20,000
5545	Mooring Field Upland Services Management	
	Matanzas contract and insurance	62,000
5464	Mooring Field maintenance and repair	20,800
5xxx	Channel repair and maintenance	3,000
	Total Budget	211,809

Town of Fort Myers Beach

FY 2010 Budget

**PUBLIC WORKS
TIMES SQUARE**

Budget Summary Form

Fund: General
 Department: Public Works
 Division: Times Square
 Division #: _____

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 08	Actual Expenditures 8 months	Estimated Expenditures FY 08	Adopted Budget FY 10
Personnel Costs	\$ -	\$ -	\$ -		\$ -
Materials, Supplies & Services	73,788	66,850	44,579	66,850	70,900
Operating Budget	73,788	66,850	44,579	66,850	70,900
Capital Outlay	-	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 73,788	\$ 66,850	\$ 44,579	\$ 66,850	\$ 70,900

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
Total # of full-time employees	0

Department Description:

The Times Square Division captures all of the maintenance and repair costs associated with the upkeep of this vital pedestrian mall. Daily activities include garbage collection, sweeping and grounds maintenance. Monthly activities include landscaping and tree pruning. Quarterly activities include sidewalk and surface hot water high pressure cleaning. The pavers in the square and the sidewalks outside the square are painted on an annual basis. NOTE: In past years, Times Square has been reported in a separate fund. The program activities are a function of the Public Works Department. Accordingly, the fund will be transferred and become a division of the Town's General Fund beginning in FY 2010.

**Budget Worksheet
Fiscal Year 2009-10**

Fund:	<u>General</u>
Department	<u>Public Works</u>
Division	<u>Times Square</u>
Division #	<u> </u>

01.380.534.5843	Solid Waste	<u>34,910</u>	
01.380.534.5846	Maintenance	<u>35,000</u>	
01.380.534.5849	Sales Tax	<u>990</u>	
	Total Materials, Supplies and Services		70,900
		<u>-</u>	
	Total Capital		-
	Total Budget		70,900

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Public Works
Division Times Square
Division # _____

#	Computation/Explanation		Amount
5843	Solid Waste	34,910	34,910
5846	Maintenance	35,000	35,000
5849	Sales Tax (pass through)	990	990
Total Budget			70,900

Town of Fort Myers Beach

FY 2010 Budget

PUBLIC WORKS PARKING

Budget Summary Form

Fund: General - 01
 Department: Public Works
 Division: Parking
 Division #: 200

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 08	Adopted Budget FY 10
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -
Materials, Supplies & Services	317,992	320,500	201,615	320,500	325,688
Operating Budget	317,992	320,500	201,615	320,500	325,688
Capital Outlay	-	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 317,992	\$ 320,500	\$ 201,615	\$ 320,500	\$ 325,688

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
Total # of full-time employees	0

Division Description:

The Parking Division provides contract oversight and management to the parking services provider. This includes Town owned parking lots and beach patrol.

Budget Worksheet
Fiscal Year 2009-10

Fund:	<u>General - 01</u>
Department	<u>Public Works</u>
Division	<u>Parking</u>
Division #	<u>200</u>

01.200.549.5491	Parking - Administration	<u>309,188</u>	
01.200.549.5564	Parking - Repair & Maintenance	<u>16,500</u>	
	Total Materials, Supplies and Services		325,688

Total Budget	325,688
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**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Public Works
Division Parking
Division # 200

#	Computation/Explanation	Amount
5491	Parking administration Contract 309,188	309,188
5564	Parking meters Repair and Maintenance 16,500	16,500
Total Budget		325,688

Town of Fort Myers Beach

FY 2010 Budget

COMMUNITY DEVELOPMENT ADMINISTRATION

Budget Summary Form

Fund: General - 01
 Department: Community Development
 Division: Administration
 Division #: 230

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ 468,926	\$ 428,110	\$ 295,330	\$ 428,110	\$ 383,110
Materials, Supplies & Services	42,410	68,040	32,593	68,040	64,870
Operating Budget	511,336	496,150	327,923	496,150	447,980
Capital Outlay	-	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 511,336	\$ 496,150	\$ 327,923	\$ 496,150	\$ 447,980

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
Director	1
Floodplain Development Coordinator	1
Zoning Coordinator	0
Administrative Assistant	1
Planning Technicians	2
Environmental Science Coordinataor	1
Total # of full-time employees	6

Department Description:

The Community Development Department administers and enforces zoning and land development regulations, building regulations, coastal and flood regulations, and local environmental standards, to encourage and promote in accordance with present and future needs the safety, health, order, convenience, prosperity, and general welfare of the citizens of the Town of Fort Myers Beach, and to recognize and promote real property rights. The Department also provides staff support to the Town Council for land development regulation matters and other matters as assigned, and to the Local Planning Agency and Historic Preservation Board.

Budget Worksheet
Fiscal Year 2009-10

Fund:	<u>General - 01</u>
Department	<u>Community Development</u>
Division	<u>Administration</u>
Division #	<u>230</u>

01.230.515.5120	Salaries	<u>269,129</u>	
01.230.515.5120	Merit Increase	<u>-</u>	
01.230.515.5210	FICA Taxes	<u>20,588</u>	
01.230.515.5220	Retirement	<u>26,913</u>	
01.230.515.5238	Life, Health & Disability	<u>66,480</u>	
	Total Personnel Costs		383,110
01.230.515.5374	Neighborhood Landscaping	<u>12,500</u>	
01.230.515.5400	Travel/Training/Meals	<u>5,000</u>	
01.230.515.5410	Communications	<u>2,520</u>	
01.230.515.5434	Equipment	<u>2,500</u>	
01.230.515.5455	Professional Services	<u>15,000</u>	
01.230.515.5540	Membership & Dues	<u>2,000</u>	
01.230.515.5547	Fees collected - Lee County	<u>350</u>	
01.230.515.5633	EAR Compliance	<u>25,000</u>	
01.230.515.5943	Emergency & Flood Management	<u>-</u>	
	Total Materials, Supplies and Services		64,870
	Total Budget		447,980

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Community Development
Division Administration
Division # 230

#	Computation/Explanation	Amount
5120	Salaries	
	Community Development Director	70,271
	Zoning Coordinator	-
	Floodplain Development Coordinator	44,159
	Administrative Assistant	39,497
	Planning Technician	30,000
	Planning Technician	35,202
	Environmental Science Coordinator	50,000
		269,129
5120	Merit Increase	-
5210	FICA Taxes (7.65% for full and part-time wages)	20,588
5220	Retirement - 10% contribution per employee	26,913
5238	Life, Health & Disability Insurance	
	Single coverage for 6 employees @ \$703.52 per mo	50,658
	Family coverage for 1 employee @ 402.75 per mo	4,833
	Life, dental, AD&D coverage for 6 employees	10,989
		66,480
5374	Neighborhood Landscaping	12,500
5400	Travel/Training/Meals	
	APA, ASFPM, Conferences, FAPA, FACE Training	5,000
		5,000
5410	Communications	
	Cell phone @ \$35 per month for 6 employees	2,520
5453	Equipment	
	Computer software & upgrades	2,500
5455	Professional Services	15,000
5540	Memberships and Dues	
	APA, ASFPM memberships	2,000
5547	Fees collected for Lee County	350
5633	EAR Compliance	25,000
5943	Emergency & Flood Management	-
	Total Budget	\$ 447,980

Town of Fort Myers Beach FY 2010 Budget

COMMUNITY DEVELOPMENT BUILDING AND SAFETY

Budget Summary Form

Fund: General - 01
 Department: Community Development
 Division: Building Safety Division
 Division #: 235

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 08	Adopted Budget FY 10
Personnel Costs	\$ 31,726	\$ 74,414	\$ 57,708	\$ 74,414	\$ 85,145
Materials, Supplies & Services	467,544	336,393	231,271	336,393	313,779
Operating Budget	499,270	410,807	288,979	410,807	398,924
Capital Outlay	-	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 499,270	\$ 410,807	\$ 288,979	\$ 410,807	\$ 398,924

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
Building Safety Services Coordinator	<u>1</u>
Total # of full-time employees	1

Department Description:

The Building Safety Division is dedicated to public safety in the built environment through professional code administration, plan review, inspections, and effective provision of quality building safety services.

Budget Worksheet
Fiscal Year 2009-10

Fund:	<u>General - 01</u>
Department	<u>Community Development</u>
Division	<u>Building Safety Division</u>
Division #	<u>235</u>

01.235.515.5120	Salaries	<u>58,400</u>	
01.235.515.5120	Merit Increase	<u>-</u>	
01.235.515.5210	FICA Taxes	<u>4,468</u>	
01.235.515.5220	Retirement	<u>5,840</u>	
01.235.515.5238	Life, Health & Disability	<u>16,437</u>	
	Total Personnel Costs		85,145
01.235.515.5400	Travel/Training/Meals	<u>1,500</u>	
01.235.515.5410	Communications	<u>420</u>	
01.235.515.5532	Contracted Services	<u>311,544</u>	
01.235.515.5540	Dues/Memberships	<u>315</u>	
	Total Materials, Supplies and Services		313,779
	Total Budget		398,924

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Community Development
Division Building Safety Division
Division # 235

#	Computation/Explanation	Amount
5120	Salaries Building Safety Services Coordinator 58,400	58,400
5120	Merit increase -	-
5210	Social Security (7.65% of full and part-time wages) 4,468	4,468
5220	Retirement - 10% annual contribution per employee 5,840	5,840
5238	Life, Health & Disability Insurance Single coverage for 1 employee @ \$703.52 per mo 8,443 Family coverage for 1 employee @ 402.75 per mo 4,833 Life, dental, AD&D coverage for 1 employees 3,161	16,437
5400	Travel/Training/Meals Code administration and inspection training course and exam fees; Building conference 1,500	1,500
5410	Communications Cell phone @ \$35 per month for 1 employee 420	420
5532	Contracted Services/Inter-local @ \$25,962 per mo County Building Code and Development review 311,544	311,544
5540	Dues/Memberships - ICC membership 315	315
Total Budget		\$ 398,924

Town of Fort Myers Beach

FY 2010 Budget

COMMUNITY DEVELOPMENT CODE COMPLIANCE

Budget Summary Form

Fund: General - 01
 Department: Community Development
 Division: Code Compliance
 Division #: 236

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ 7,965	\$ 126,606	\$ 81,949	\$ 126,606	\$ 124,905
Materials, Supplies & Services	8,696	37,866	16,909	37,866	55,840
Operating Budget	16,661	164,472	98,858	164,472	180,745
Capital Outlay	-	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 16,661	\$ 164,472	\$ 98,858	\$ 164,472	\$ 180,745

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
Code Enforcement Officer	<u>2</u>
Total # of full-time employees	2

Department Description:

The Code Compliance Division is dedicated to enhancing the quality of life for islanders by promoting, maintaining, and improving a safe and desirable environment to live, work and play through effective education and positive efforts to gain compliance with the Land Development Code and other Town codes and ordinances.

**Budget Worksheet
Fiscal Year 2009-10**

Fund:	<u>General - 01</u>
Department	<u>Community Development</u>
Division	<u>Code Compliance</u>
Division #	<u>236</u>

01.236.515.5120	Salaries	<u>88,685</u>	
01.236.515.5120	Merit Increase	<u>-</u>	
01.236.515.5210	FICA Taxes	<u>6,784</u>	
01.236.515.5220	Retirement	<u>8,868</u>	
01.236.515.5238	Life, Health & Disability	<u>20,568</u>	
	Total Personnel Costs		124,905

01.236.515.5400	Travel/Training/Meals	<u>2,500</u>	
01.236.515.5410	Communications	<u>840</u>	
01.236.515.5453	Equipment	<u>2,000</u>	
01.236.515.5540	Membership & Dues	<u>500</u>	
01.236.515.5631	Special Master/Outside Attorney	<u>50,000</u>	
	Total Materials, Supplies and Services		55,840

Total Budget	180,745
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**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Community Development
Division Code Compliance
Division # 236

#	Computation/Explanation	Amount
5120	Salaries	
	Code Enforcement Officer	48,248
	Code Enforcement Officer	40,437
		<hr/>
		88,685
5120	Merit Increase	-
5210	FICA Taxes (7.65% for full and part-time wages)	6,784
5220	Retirement - 10% annual contribution per employee	8,868
5238	Life, Health & Disability Insurance	
	Single coverage for 2 employees @ \$703.52 per mo	16,886
	Life, dental, AD&D coverage for 2 employees	3,682
		<hr/>
		20,568
5400	Travel/Training/Meals	
	FACE training and exam fees & conference	2,500
		2,500
5410	Communications	
	Cell phone @ \$35.00 per month for 2 employees	840
		840
5453	Equipment	
	Technological upgrades, signs, stakes	2,000
		2,000
5540	Memberships and Dues	
	Professional organization memberships FACE	500
		500
5631	Special Master/Outside Attorney	50,000
		50,000
Total Budget		180,745

Town of Fort Myers Beach

FY 2010 Budget

COMMUNITY DEVELOPMENT LPA

Budget Summary Form

Fund: General - 01
 Department: Community Development
 Division: Local Planning Agency
 Division #: 270

Expenditure Category	Actual Expenditures FY 08	Adopted Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -
Materials, Supplies & Services	39,699	68,795	52,711	68,795	58,795
Operating Budget	39,699	68,795	52,711	68,795	58,795
Capital Outlay	-	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 39,699	\$ 68,795	\$ 52,711	\$ 68,795	\$ 58,795

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
<hr/>	
Total # of full-time employees	0

Department Description:

The LPA mission is to enhance the quality of life and the design of the community, foster innovative planning, and promote sustainable development through exercising commitment to public service, fairness, respect, trust and environmental stewardship.

Budget Worksheet
Fiscal Year 2009-10

Fund:	<u>General - 01</u>
Department	<u>Community Development</u>
Division	<u>Local Planning Agency</u>
Division #	<u>270</u>

01.270.515.5643	LPA Land Development Code Changes	<u>4,600</u>
01.270.515.5651	LPA Planning consultant	<u>15,500</u>
01.270.515.5652	LPA Meeting minutes	<u>2,900</u>
01.270.515.5653	LPA Legal Assistance	<u>30,595</u>
01.270.515.5654	LPA printing and binding	<u>2,000</u>
01.270.515.5655	LPA Legal ads	<u>2,000</u>
01.270.515.5656	LPA Office Supplies	<u>200</u>
01.270.515.5657	LPA Miscellaneous	<u>1,000</u>

Total Materials, Supplies and Services	58,795
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Total Budget	58,795
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**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Community Development
Division Local Planning Agency
Division # 270

#	Computation/Explanation	Amount
5643	Land Development code changes requested changes to the LDC 4,600	4,600
5651	LPA Planning Consultant Outside planning consultant services 15,500	15,500
5652	LPA meeting minutes 2,900	2,900
5653	LPA Legal assistance Local planning agency attorney 30,595	30,595
5654	LPA printing and binding Printing and publication cost 2,000	2,000
5655	LPA Legal ads Legal notices as required 2,000	2,000
5656	LPA Office Supplies Paper, notebooks, reproduction costs/equip. 200	200
5657	LPA Miscellaneous 1,000	1,000
Total Budget		58,795

Town of Fort Myers Beach

FY 2010 Budget

CULTURAL RESOURCES MOUND HOUSE

Budget Summary Form

Fund: General - 01
 Department: Cultural Resources
 Division: Mound House
 Division #: 280

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ 64,724	\$ 142,413	\$ 93,917	\$ 142,413	\$ 143,866
Materials, Supplies & Services	48,229	41,775	25,540	41,775	32,050
Operating Budget	112,953	184,188	119,457	184,188	175,916
Capital Outlay	612,861	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 725,814	\$ 184,188	\$ 119,457	\$ 184,188	\$ 175,916

PERSONAL SERVICES DETAIL

Classification	# of Positions
Cultural Resources Director	1
Administrative Assistant	1
Total # of full-time employees	2

Department Description:

The mission of the Cultural Resources Department is to enrich the quality of life of residents and visitors to Fort Myers Beach by increasing public awareness of Florida's past and offering unique opportunities for individuals to engage in active research, educational programs, and recreation. The Mound House is a cultural and environmental learning center focused on past and present inhabitants of south Florida, including the Calusa Indians and the unique estuarine environment upon which they depended. Currently under restoration, the facility will offer restored grounds, a small museum within the historic William H. Case house, and an underground exhibit within the 2,000 year old shell mound.

Budget Worksheet
Fiscal Year 2009-10

Fund:	<u>General - 01</u>
Department	<u>Cultural Resources</u>
Division	<u>Mound House</u>
Division #	<u>280</u>

01.280.573.5120	Salaries	<u>98,543</u>
01.280.573.5131	Interns	<u>2,200</u>
01.280.573.5210	FICA	<u>7,539</u>
01.280.573.5220	Retirement	<u>9,854</u>
01.280.573.5238	Life, Health & Disability	<u>25,730</u>

Total Personnel costs	143,866
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01.280.573.5332	Postage	<u>1,500</u>
01.280.573.5340	Cleaning services	<u>3,250</u>
01.280.573.5346	Repairs, maintenance & supplies	<u>3,500</u>
01.280.573.5347	Advertising and marketing	<u>1,000</u>
01.280.573.5350	Emergency supplies	<u>2,000</u>
01.280.573.5364	Office equipment	<u>500</u>
01.280.573.5400	Travel/training/meals	<u>1,500</u>
01.280.573.5410	Communications	<u>3,200</u>
01.280.573.5420	Books and periodicals	<u>100</u>
01.280.573.5431	Utilities	<u>3,000</u>
01.280.573.5442	Storage	<u>1,000</u>
01.280.573.5447	Printing and binding	<u>1,000</u>
01.280.573.5454	Equipment maintenance	<u>500</u>
01.280.573.5510	Office supplies	<u>1,000</u>
01.280.573.5540	Memberships & Dues	<u>500</u>
01.280.573.5552	Uniforms	<u>-</u>
01.280.573.5743	Outside Pest control	<u>-</u>
01.280.573.5744	Indoor Pest control	<u>400</u>
01.280.573.5751	Drinking water	<u>100</u>
01.280.573.5781	Events	<u>5,000</u>
01.280.573.5820	Educational supplies	<u>1,000</u>
01.280.573.5950	Miscellaneous	<u>2,000</u>

Total Materials, Supplies & Services	32,050
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Total Capital Outlay	-
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Total Budget	\$ 175,916
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**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Cultural Resources
Division Mound House
Division # 280

#	Computation/Explanation	Amount
5120	Salaries	
	Cultural Resources Director	66,693
	Administrative Assistant	31,850
		98,543
5131	Interns	2,200
5210	Social Security (7.65% of full and part-time wages)	7,539
5220	Retirement - 10% annual contribution per employee	9,854
5238	Life, Health & Disability Insurance	
	Single coverage for 2 employees @ \$703.52 per mo	16,886
	Family coverage for 1 employee @ 402.75 per mo	4,833
	Life, dental, AD&D coverage for 2 employees	4,011
		25,730
5332	Postage	1,500
5340	Cleaning Services	3,250
5346	Repairs and Maintenance; Supplies	3,500
5347	Advertising and Marketing	1,000
5350	Emergency Supplies	2,000
5364	Office Equipment	500
5400	Training/Travel/Meals	
	Vicinity travel, school programs & Public lectures	1,500

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet (continued)**

Department Cultural Resources
Division Mound House
Division # 280

#	Computation/Explanation	Amount
5410	Communications DSL; fax line, telephone line and cell phone	3,200
5420	Books and periodicals	100
5431	Utilities (electric, water & sewer)	3,000
5442	Storage	1,000
5447	Printing and binding	1,000
5454	Equipment maintenance	500
5510	Office supplies	1,000
5540	Memberships and Dues	500
5552	Uniforms Embroidery of logo; standardization shirts	-
5743	Outside pest control	-
5744	Indoor pest control	400
5751	Drinking water	100
5781	Events Florida Trust for Historic Preservation conference	5,000
5820	Educational supplies	1,000
5950	Miscellaneous	2,000
Total Budget		32,050

Town of Fort Myers Beach

FY 2010 Budget

CULTURAL RESOURCES NEWTON PARK

Budget Summary Form

Fund: General - 01
 Department: Cultural Resources
 Division: Newton Park
 Division #: 290

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ 36,785	\$ -	\$ -	\$ -	\$ -
Materials, Supplies & Services	37,329	3,484	3,277	3,484	17,950
Operating Budget	74,114	3,484	3,277	3,484	17,950
Capital Outlay	-	-	14,310	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 74,114	\$ 3,484	\$ 17,587	\$ 3,484	\$ 17,950

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
Total # of full-time employees	0

Department Description:

The mission of the Cultural Resources Department is to enrich the quality of life of residents and visitors to Fort Myers Beach by increasing public awareness of Florida's past and offering unique opportunities for individuals to engage in active research, educational programs, and recreation. The Newton Property will serve as a community gathering space offering active and passive recreation on the beachfront.

Budget Worksheet
Fiscal Year 2009-10

Fund:	<u>General - 01</u>
Department	<u>Cultural Resources</u>
Division	<u>Newton Park</u>
Division #	<u>290</u>

01.290.573.5xxx	Interns	<u>-</u>
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Total Personnel costs

01.290.573.5332	Postage	<u>250</u>
01.290.573.5340	Cleaning and alarm	<u>3,000</u>
01.290.573.5346	Repairs, maint & supplies	<u>2,500</u>
01.290.573.5347	Advertising and marketing	<u>1,000</u>
01.290.573.5350	Emergency supplies	<u>2,000</u>
01.290.573.5400	Travel/training/meals	<u>750</u>
01.290.573.5410	Communications	<u>2,100</u>
01.290.573.5431	Utilities	<u>1,000</u>
01.290.573.5447	Printing and binding	<u>1,000</u>
01.290.573.5744	Pest control - indoor	<u>250</u>
01.290.573.5751	Drinking water	<u>100</u>
01.290.573.5781	Events	<u>2,000</u>
01.290.573.5950	Misc. other expense	<u>2,000</u>

Total Materials, Supplies and Services	17,950
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Total Budget	17,950
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**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Cultural Resources
Division Newton Park
Division # 290

#	Computation/Explanation	Amount
5xxx	Interns -	-
5332	Postage 250	250
5340	Cleaning and alarm 3,000	3,000
5346	Repairs and maintenance; supplies 2,500	2,500
5347	Advertising and Marketing - newsletter 1,000	1,000
5350	Emergency supplies 2,000	2,000
5400	Travel/Training/Meals Vicinity travel for site promotion, school programs and public lectures 750	750
5410	Communications DSL; fax line, telephone line and cell phone 2,100	2,100
5431	Utilities (electric, water and sewer) 1,000	1,000
5447	Printing and Binding 1,000	1,000
5744	Pest control - indoor 250	250
5751	Drinking water 100	100
5781	Events 2,000	2,000
5950	Misc. other expense 2,000	2,000
Total Budget		17,950

Town of Fort Myers Beach

FY 2010 Budget

CULTURAL RESOURCES FPAN

Budget Summary Form

Fund: General - 01
 Department: Cultural Resources
 Division: FPAN
 Division #: 295

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ -	\$ 148,662	\$ -	\$ 148,662	\$ 151,774
Materials, Supplies & Services	725	27,382	16,468	25,781	31,576
Operating Budget	725	176,044	16,468	174,443	183,350
Capital Outlay	-	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 725	\$ 176,044	\$ 16,468	\$ 174,443	\$ 183,350

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
Director/Public Archaeologist	1
Outreach Coordinator	1
Administrative Assistant (pt)	1
*Total # of employees	3

**2 full-time; 1 part-time*

Note: this program is completely funded by a grant from the FL. Public Archaeology Network

Department Description:

The mission of the Cultural Resources Department is to enrich the quality of life of residents and visitors to Fort Myers Beach by increasing public awareness of Florida's past and offering unique opportunities for individuals to engage in active research, educational programs, and recreation. The Southwest Florida Regional Center of the Florida Public Archaeology Network operated at the Mound House provides visible public outreach programs in Glades, Hendry, Charlotte, Lee, and Collier Counties to promote archaeological awareness and heritage tourism; assists local governments in efforts to preserve and protect archaeological resources; and assists the Division of Historical Resources in promotion of state programs including grants.

Budget Worksheet
Fiscal Year 2009-10

Fund:	<u>General - 01</u>
Department	<u>Cultural Resources</u>
Division	<u>FPAN</u>
Division #	<u>295</u>

01.295.573.5120	Salaries	<u>106,925</u>
01.295.573.5210	FICA	<u>8,180</u>
01.295.573.5xxx	Interns	<u>6,600</u>
01.295.573.5220	Retirement	<u>9,100</u>
01.295.573.5238	Life, Health & Disability	<u>20,969</u>

Total Personnel costs	151,774
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01.295.573.5332	Postage	<u>500</u>
01.295.573.5347	Advertising & Marketing	<u>2,000</u>
01.295.573.5400	Travel/Training/Meals	<u>5,250</u>
01.295.573.5410	Telephone & communications	<u>1,296</u>
01.295.573.5453	Equipment maintenance	<u>500</u>
01.295.573.5510	Office supplies	<u>2,000</u>
01.295.573.5540	Memberships & Dues	<u>1,300</u>
01.295.573.5820	Educational supplies	<u>1,500</u>
01.295.573.5950	Misc. other supplies	<u>500</u>
01.295.573.5951	Curriculum Specialist	<u>8,000</u>
01.295.573.5995	Transfer	<u>8,730</u>

Total Materials, Supplies and Services	31,576
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Total Budget	183,350
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Department	Cultural Resources
Division	FPAN
Division #	295

Town of Ft Myers Beach Fiscal Year 2010 Budget

Town of Fort Myers Beach

FY 2010 Budget

ROAD IMPACT FUND REVENUE & EXPENDITURES

Budget Summary Form

Fund: Road Impact Fees - 04
 Department: _____
 Division: _____
 Division #: _____

Expenditure Category	Actual Expenditures FY 08	Adopted Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -
Materials, Supplies & Services	2,217	-	1,560	1,800	750
Operating Budget	2,217	-	1,560	1,800	750
Capital Outlay	-	-	-	-	500,000
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 2,217	\$ -	\$ 1,560	\$ 1,800	\$ 500,750

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
Total # of full-time employees	0

09/30/2008 Fund Balance = \$900,999

Department Description:

Impact fees are one-time charges that are applied to new developments. These funds are used to pay for the construction or expansion of public facilities. Impact fees may be used for eligible projects as directed by Council action.

**Town of Fort Myers Beach
Fiscal Year 2009-10
Revenue Detail Worksheet**

Department Road Impact - 04
Division _____
Division # _____

#	Computation/Explanation	Amount
3270	Road Impact fees 41,500	41,500
3750	Interest earnings @ .4% 3,600	3,600
Total Revenue		45,100

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Road Impact - 04
Division _____
Division # _____

#	Computation/Explanation	Amount
5533	Bank charges 750	750
5950	Road Impact Projects 500,000 North Estero project	500,000
Total Expenditures		500,750

Town of Fort Myers Beach Road Impact
Balance Sheet/Statement of Net Assets
September 30th, 2008, 2007 and 2006

	<u>2008</u>	<u>2007</u>	<u>2006</u>
ASSETS			
<i>Assets</i>			
Cash	\$ 900,870	\$ 690,535	\$ 517,338
Investments	-	-	-
Special assessments & other receivables	-	-	-
Prepaid expenses	-	-	-
Due from other funds	-	28,980	28,980
Due from other governments	129	71,296	128,386
Total assets	<u>\$ 900,999</u>	<u>\$ 790,811</u>	<u>\$ 674,704</u>
LIABILITIES AND NET ASSETS			
LIABILITIES			
<i>Liabilities</i>			
Accounts payable	-	-	-
Due to Other Funds	-	-	-
Deferred Revenue	-	-	-
Total payable from current assets	<u>-</u>	<u>-</u>	<u>-</u>
NET ASSETS			
Total fund balance (deficit)	-	-	-
Designated for Capital Improvements	900,999	790,811	674,704
Total Liabilities and fund balances	<u>\$ 900,999</u>	<u>\$ 790,811</u>	<u>\$ 674,704</u>

Total Liabilities = Total Assets

Town of Fort Myers Beach Road Impact
Statement of Revenues, Expenditures and Changes in Fund Balance
September 30th, 2008, 2007 and 2006

	<u>2008</u>	<u>2007</u>	<u>2006</u>
REVENUES			
Taxes			
Property	\$ -	\$ -	\$ -
Gas	-	-	-
Franchise	-	-	-
Communications Services	-	-	-
Licenses and Permits	-	-	-
Intergovernmental Revenues	-	-	-
Charges for Services	-	-	-
Fines & Forfeitures	-	-	-
Miscellaneous			
Special Assessments/Impact Fees	88,496	80,531	166,331
Interest	23,909	36,507	17,977
Other	-	-	-
Total Revenues	<u>\$ 112,405</u>	<u>\$ 117,038</u>	<u>\$ 184,308</u>
EXPENDITURES			
Current			
General Government	2,217	931	-
Public Safety	-	-	-
Physical Environment	-	-	-
Transportation	-	-	-
Economic environment	-	-	-
Culture/Recreation	-	-	-
Principal Retirement	-	-	-
Total Expenditures	<u>\$ 2,217</u>	<u>\$ 931</u>	<u>\$ -</u>
Excess (deficiency) of revenues over (under) expenditures	<u>110,188</u>	<u>116,107</u>	<u>184,308</u>
OTHER FINANCING SOURCES (USES)			
Operating transfer in			
Operating transfer out			
Total other financing sources (uses)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net change in Fund Balance	\$ 110,188	\$ 116,107	\$ 184,308
Beginning Fund Balance	<u>\$ 790,811</u>	<u>\$ 674,704</u>	<u>\$ 490,396</u>
Ending Fund Balance	<u><u>\$ 900,999</u></u>	<u><u>\$ 790,811</u></u>	<u><u>\$ 674,704</u></u>

Town of Fort Myers Beach

FY 2010 Budget

PARK IMPACT FUND REVENUE & EXPENDITURES

Budget Summary Form

Fund: Park Impact Fees - 05
 Department: _____
 Division: _____
 Division #: _____

Expenditure Category	Actual Expenditures FY 08	Adopted Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -
Materials, Supplies & Services	<u>1,092</u>	<u>50,217</u>	<u>712</u>	<u>1,000</u>	<u>650</u>
Operating Budget	1,092	50,217	712	1,000	650
Capital Outlay	-	-	8,064	8,064	334,567
Non-Operating Budget	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Budget	\$ 1,092	\$ 50,217	\$ 8,776	\$ 9,064	\$ 335,217

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
Total # of full-time employees	0

09/30/2008 Fund Balance = \$ 416,317

Department Description:

Impact fees are one-time charges that are applied to new developments. These funds are used to pay for the construction or expansion of public facilities. Impact fees may be used for eligible projects as directed by Council action.

**Town of Fort Myers Beach
Fiscal Year 2009-10
Revenue Detail Worksheet**

Department Road Impact - 05
 Division _____
 Division # _____

#	Computation/Explanation	Amount
3270	Park Impact fees 16,000	16,000
3750	Interest earnings @ .4% 1,650	1,650
Total Revenues		17,650

Department Park Impact - 05
Division _____
Division # _____

Town of Ft Myers Beach Fiscal Year 2010 Budget **Page 105**

Town of Fort Myers Beach Park Impact
Balance Sheet/Statement of Net Assets
September 30th, 2008, 2007 and 2006

	<u>2008</u>	<u>2007</u>	<u>2006</u>
ASSETS			
<i>Assets</i>			
Cash	\$ 416,371	\$ 378,836	\$ 307,514
Investments	-	-	-
Special assessments & other receivables	-	-	-
Prepaid expenses	-	-	-
Due from other funds	-	2,902	2,902
Due from other governments	52	5,406	47,955
Total assets	<u>\$ 416,423</u>	<u>\$ 387,144</u>	<u>\$ 358,371</u>
LIABILITIES AND NET ASSETS			
LIABILITIES			
<i>Liabilities</i>			
Accounts payable	-	-	-
Due to Other Funds	-	-	-
Deferred Revenue	-	-	-
Total payable from current assets	<u>-</u>	<u>-</u>	<u>-</u>
NET ASSETS			
Total fund balance (deficit)	-	-	-
Designated for Capital Improvements	416,423	387,144	358,371
Total Liabilities and fund balances	<u>\$ 416,423</u>	<u>\$ 387,144</u>	<u>\$ 358,371</u>
<i>Total Liabilities = Total Assets</i>			

Town of Fort Myers Beach Park Impact
Statement of Revenues, Expenditures and Changes in Fund Balance
September 30th, 2008, 2007 and 2006

	<u>2008</u>	<u>2007</u>	<u>2006</u>
REVENUES			
Taxes			
Property	\$ -	\$ -	\$ -
Gas	-	-	-
Franchise	-	-	-
Communications Services	-	-	-
Licenses and Permits	-	-	-
Intergovernmental Revenues	-	-	-
Charges for Services	-	-	-
Fines & Forfeitures	-	-	-
Miscellaneous			
Special Assessments/Impact Fees	18,440	9,161	54,233
Interest	11,931	20,124	8,581
Other	-	-	-
Total Revenues	<u>\$ 30,371</u>	<u>\$ 29,285</u>	<u>\$ 62,814</u>
EXPENDITURES			
Current			
General Government	1,092	513	112
Public Safety	-	-	-
Physical Environment	-	-	-
Transportation	-	-	-
Economic environment	-	-	-
Culture/Recreation	-	-	-
Principal Retirement	-	-	-
Total Expenditures	<u>\$ 1,092</u>	<u>\$ 513</u>	<u>\$ 112</u>
Excess (deficiency) of revenues over (under) expenditures	<u>29,279</u>	<u>28,772</u>	<u>62,702</u>
OTHER FINANCING SOURCES (USES)			
Operating transfer in			
Operating transfer out			
Total other financing sources (uses)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net change in Fund Balance	\$ 29,279	\$ 28,772	\$ 62,702
Beginning Fund Balance	<u>\$ 387,143</u>	<u>\$ 358,371</u>	<u>\$ 295,669</u>
Ending Fund Balance	<u><u>\$ 416,423</u></u>	<u><u>\$ 387,143</u></u>	<u><u>\$ 358,371</u></u>

Town of Fort Myers Beach

FY 2010 Budget

2010-2011 Budget for the Town of Fort Myers Beach, Florida

BEACH NOURISHMENT FUND REVENUE & EXPENDITURES
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Budget Summary Form

Fund: Beach Renourishment - 06
 Department: _____
 Division: _____
 Division #: _____

Expenditure Category	Actual Expenditures FY 08	Adopted Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 09
Personnel Costs	\$ -	\$ -	\$ -		\$ -
Materials, Supplies & Services	-	-	-	-	-
Operating Budget	-	-	-	-	-
Capital Outlay	-	1,000,000	-	-	1,000,000
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
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Total # of full-time employees 0

09/30/2008 Fund Balance = \$ 1,076,990

Department Description:

The Beach Renourishment Fund was established to fund beach nourishment projects in conjunction with Lee County and other agencies.

Department Beach Renourishment - 06
 Division _____
 Division # _____

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**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Beach Renourishment - 06
Division _____
Division # _____

#	Computation/Explanation	Amount
5533	Banking/investment charges	-
5464	Beach renourishment project* (transfer to Capital Projects Fund) 1,000,000	1,000,000
 <i>*amounts budgeted, but not spent in a prior fiscal year lapse and must be re-appropriated.</i>		
Total Expenditures		1,000,000

Town of Fort Myers Beach Beach Renourishment
Balance Sheet/Statement of Net Assets
September 30th, 2008, 2007 and 2006

	<u>2008</u>	<u>2007</u>	<u>2006</u>
ASSETS			
<i>Assets</i>			
Cash	\$ -	\$ -	\$ 1,712
Investments	1,089,301	1,050,647	995,928
Special assessments & other receivables	-	-	-
Prepaid expenses	-	-	-
Due from other funds	-	12,687	12,687
Due from other governments	-	-	-
Total assets	<u>\$ 1,089,301</u>	<u>\$ 1,063,334</u>	<u>\$ 1,010,327</u>
LIABILITIES AND NET ASSETS			
LIABILITIES			
<i>Liabilities</i>			
Accounts payable	-	-	-
Due to Other Funds	12,311	24,998	-
Deferred Revenue	-	-	-
Total payable from current assets	<u>12,311</u>	<u>24,998</u>	<u>-</u>
NET ASSETS			
Total fund balance (deficit)	1,076,990	1,038,336	1,010,327
Designated for Capital Improvements	-	-	-
Total Liabilities and fund balances	<u>\$ 1,089,301</u>	<u>\$ 1,063,334</u>	<u>\$ 1,010,327</u>

Total Liabilities = Total Assets

Town of Fort Myers Beach Beach Renourishment
Statement of Revenues, Expenditures and Changes in Fund Balance
September 30th, 2008, 2007 and 2006

	<u>2008</u>	<u>2007</u>	<u>2006</u>
REVENUES			
Taxes			
Property	\$ -	\$ -	\$ -
Gas	-	-	-
Franchise	-	-	-
Communications Services	-	-	-
Licenses and Permits	-	-	-
Intergovernmental Revenues	-	-	-
Charges for Services	-	-	-
Fines & Forfeitures	-	-	-
Miscellaneous			
Special Assessments/Impact Fees	-	-	-
Interest	38,654	54,768	36,661
Other	-	-	-
Total Revenues	<u>\$ 38,654</u>	<u>\$ 54,768</u>	<u>\$ 36,661</u>
EXPENDITURES			
Current			
General Government	-	-	-
Public Safety	-	-	-
Physical Environment	-	-	-
Transportation	-	-	-
Economic environment	-	-	-
Culture/Recreation	-	26,759	-
Principal Retirement	-	-	-
Total Expenditures	<u>\$ -</u>	<u>\$ 26,759</u>	<u>\$ -</u>
Excess (deficiency) of revenues over (under) expenditures	<u>38,654</u>	<u>28,009</u>	<u>36,661</u>
OTHER FINANCING SOURCES (USES)			
Operating transfer in		-	
Operating transfer out		-	
Total other financing sources (uses)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net change in Fund Balance	\$ 38,654	\$ 28,009	\$ 36,661
Beginning Fund Balance	<u>\$ 1,038,336</u>	<u>\$ 1,010,327</u>	<u>\$ 973,666</u>
Ending Fund Balance	<u><u>\$ 1,076,990</u></u>	<u><u>\$ 1,038,336</u></u>	<u><u>\$ 1,010,327</u></u>

Town of Fort Myers Beach

FY 2010 Budget

TIMES SQUARE FUND REVENUE & EXPENDITURES

Budget Summary Form

Fund: General
 Department: Public Works
 Division: Times Square
 Division #: _____

Expenditure Category	Actual Expenditures FY 08	Amended Budget FY 08	Actual Expenditures 8 months	Estimated Expenditures FY 08	Adopted Budget FY 10
Personnel Costs	\$ -	\$ -	\$ -		\$ -
Materials, Supplies & Services					-
Operating Budget	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ -	\$ -	\$ -	\$ -	\$ -

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
Total # of full-time employees	0

09/30/2008 Fund Balance = \$ (82,809)

Department Description:

The Times Square Division captures all of the maintenance and repair costs associated with the upkeep of this vital pedestrian mall. Daily activities include garbage collection, sweeping and grounds maintenance. Monthly activities include landscaping and tree pruning. Quarterly activities include sidewalk and surface hot water high pressure cleaning. The pavers in the square and the sidewalks outside the square are painted on an annual basis.

NOTE: In past years, Times Square has been reported as a separate fund. The current accumulated fund deficit of \$82,809 as of 9/30/08 is a result of assessments and other billings not being sufficient to cover expenditures for prior years. This fund balance will be absorbed by the General Fund. The program activities are a function of the Public Works Department. Accordingly, the fund will be transferred and become a division of the Town's General Fund beginning in FY 2010.

Town of Fort Myers Beach Times Square
Balance Sheet/Statement of Net Assets
September 30th, 2008, 2007 and 2006

	<u>2008</u>	<u>2007</u>	<u>2006</u>
ASSETS			
<i>Assets</i>			
Cash	\$ -	\$ -	\$ -
Investments	-	-	-
Special assessments & other receivables	-	3,970	-
Prepaid expenses	-	-	-
Due from other funds	5,680	168,797	59,656
Due from other governments	-	6,564	104,837
Total assets	<u>\$ 5,680</u>	<u>\$ 179,331</u>	<u>\$ 164,493</u>
LIABILITIES AND NET ASSETS			
LIABILITIES			
<i>Liabilities</i>			
Accounts payable	2,929	8,068	280
Due to Other Funds	85,520	226,297	166,460
Deferred Revenue	40	40	-
Total payable from current assets	<u>88,489</u>	<u>234,405</u>	<u>166,740</u>
NET ASSETS			
Total fund balance (deficit)	(82,809)	(55,074)	(2,247)
Designated for Capital Improvements	-	-	-
Total Liabilities and fund balances	<u>\$ 5,680</u>	<u>\$ 179,331</u>	<u>\$ 164,493</u>

Total Liabilities = Total Assets

Town of Fort Myers Beach Times Square
Statement of Revenues, Expenditures and Changes in Fund Balance
September 30th, 2008, 2007 and 2006

	<u>2008</u>	<u>2007</u>	<u>2006</u>
REVENUES			
Taxes			
Property	\$ -	\$ -	\$ -
Gas	-	-	-
Franchise	-	-	-
Communications Services	-	-	-
Licenses and Permits	19,202	17,917	17,068
Intergovernmental Revenues	-	-	-
Charges for Services	-	-	-
Fines & Forfeitures	-	-	-
Miscellaneous			
Special Assessments/Impact Fees	26,851	43,688	60,922
Interest	-	-	-
Other	-	-	-
Total Revenues	<u>\$ 46,053</u>	<u>\$ 61,605</u>	<u>\$ 77,990</u>
EXPENDITURES			
Current			
General Government	-	-	-
Public Safety	-	-	-
Physical Environment	-	-	-
Transportation	-	-	-
Economic environment	-	-	-
Culture/Recreation	73,788	178,392	135,145
Principal Retirement	-	-	-
Total Expenditures	<u>\$ 73,788</u>	<u>\$ 178,392</u>	<u>\$ 135,145</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(27,735)</u>	<u>(116,787)</u>	<u>(57,155)</u>
OTHER FINANCING SOURCES (USES)			
Operating transfer in	-	63,960	54,908
Operating transfer out	-	-	-
Total other financing sources (uses)	<u>\$ -</u>	<u>\$ 63,960</u>	<u>\$ 54,908</u>
Net change in Fund Balance	\$ (27,735)	\$ (52,827)	\$ (2,247)
Beginning Fund Balance	<u>\$ (55,074)</u>	<u>\$ (2,247)</u>	<u>\$ -</u>
Ending Fund Balance	<u><u>\$ (82,809)</u></u>	<u><u>\$ (55,074)</u></u>	<u><u>\$ (2,247)</u></u>

Town of Fort Myers Beach

FY 2010 Budget

Revenue and Expenditure Statement for the Fiscal Year 2010 Budget

PALMETTO/EASY ST. FUND REVENUE & EXPENDITURES
--

Budget Summary Form

Fund: Palmetto/Easy Street - 08
 Department _____
 Division _____
 Division # _____

Note: check

Expenditure Category	Actual Expenditures FY 08	Adopted Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -
Materials, Supplies & Services	21	-	13	25	3,600
Operating Budget	21	-	13	25	3,600
Capital Outlay	-	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 21	\$ -	\$ 13	\$ 25	\$ 3,600

PERSONAL SERVICES DETAIL

Classification

of Positions

Total # of full-time employees 0

09/30/2008 Fund Balance = \$ (12,343)

Department Description:

The Palmetto/Easy Street fund was developed to account for projects that directly benefited the property owners in the Palmetto/Easy Street area. This fund receives payments on the outstanding balance of the assessments. The current accumulated fund deficit is a result of assessments and other billings not being sufficient to cover expenditures in prior years. The Town expects the deficit to be recovered in subsequent years when the assessments are paid. All payments are expected by 2011.

**Town of Fort Myers Beach
Fiscal Year 2009-10
Revenue Detail Worksheet**

Department Palmetto/Easy Street - 08
Division _____
Division # _____

#	Computation/Explanation	Amount
3750	Interest earnings 200	200
3110	Special Assessments 3,400	3,400
Total Revenues		3,600

Department Palmetto/Easy Street - 08
 Division _____
 Division # _____

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Town of Fort Myers Beach Palmetto Easy Street
Balance Sheet/Statement of Net Assets
September 30th, 2008, 2007 and 2006

	<u>2008</u>	<u>2007</u>	<u>2006</u>
ASSETS			
<i>Assets</i>			
Cash	\$ 7,747	\$ 7,536	\$ 3,909
Investments	-	-	-
Special assessments & other receivables	19,501	19,501	21,857
Prepaid expenses	-	-	-
Due from other funds	-	-	-
Due from other governments	-	-	-
Total assets	<u>\$ 27,248</u>	<u>\$ 27,037</u>	<u>\$ 25,766</u>
LIABILITIES AND NET ASSETS			
LIABILITIES			
<i>Liabilities</i>			
Accounts payable	-	-	-
Due to Other Funds	20,090	20,090	20,090
Deferred Revenue	<u>19,501</u>	<u>19,501</u>	<u>21,857</u>
Total payable from current assets	39,591	39,591	41,947
NET ASSETS			
Total fund balance (deficit)	(12,343)	(12,554)	(16,181)
Designated for Capital Improvements	-	-	-
Total Liabilities and fund balances	<u>\$ 27,248</u>	<u>\$ 27,037</u>	<u>\$ 25,766</u>

Total Liabilities = Total Assets

Town of Fort Myers Beach Palmetto Easy Street
Statement of Revenues, Expenditures and Changes in Fund Balance
September 30th, 2008, 2007 and 2006

	<u>2008</u>	<u>2007</u>	<u>2006</u>
REVENUES			
Taxes			
Property	\$ -	\$ -	\$ -
Gas	-	-	-
Franchise	-	-	-
Communications Services	-	-	-
Licenses and Permits	-	-	-
Intergovernmental Revenues	-	-	-
Charges for Services	-	-	-
Fines & Forfeitures	-	-	-
Miscellaneous			
Special Assessments/Impact Fees	-	2,223	3,482
Interest	232	1,422	427
Other	-	-	-
Total Revenues	<u>\$ 232</u>	<u>\$ 3,645</u>	<u>\$ 3,909</u>
EXPENDITURES			
Current			
General Government	-	-	-
Public Safety	-	-	-
Physical Environment	-	-	-
Transportation	21	18	-
Economic environment	-	-	-
Culture/Recreation	-	-	-
Principal Retirement	-	-	-
Total Expenditures	<u>\$ 21</u>	<u>\$ 18</u>	<u>\$ -</u>
Excess (deficiency) of revenues over (under) expenditures	<u>211</u>	<u>3,627</u>	<u>3,909</u>
OTHER FINANCING SOURCES (USES)			
Operating transfer in			
Operating transfer out			
Total other financing sources (uses)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net change in Fund Balance	\$ 211	\$ 3,627	\$ 3,909
Beginning Fund Balance	<u>\$ (12,554)</u>	<u>\$ (16,181)</u>	<u>\$ (20,090)</u>
Ending Fund Balance	<u><u>\$ (12,343)</u></u>	<u><u>\$ (12,554)</u></u>	<u><u>\$ (16,181)</u></u>

Town of Fort Myers Beach

FY 2010 Budget

BEACH & SHORELINE FUND REVENUE & EXPENDITURES

Budget Summary Form

Fund: Beach and Shoreline- 09
 Department _____
 Division _____
 Division # _____

Expenditure Category	Actual Expenditures FY 08	Adopted Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ -	\$ 80,957	\$ 56,968	\$ 80,957	\$ 179,291
Materials, Supplies & Services	94,240	218,331	21,732	218,331	239,422
Operating Budget	94,240	299,288	78,700	299,288	418,713
Capital Outlay	-	-	-	-	130,095
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 94,240	\$ 299,288	\$ 78,700	\$ 299,288	\$ 548,808

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
Maintenance worker*	2
Total # of full-time employees	
	2

*Note- the 2 maintenance worker positions are 100% funded by TDC grants.

09/30/2008 Fund Balance = \$ 57,791

Department Description:

The Beach Access section personnel are charged with the overall maintenance and repair of all beach and beach access facilities. These include all the dune walk-overs, signage, trash cans and associated facilities. Daily activities include collection of all trash and rubbish from beach side trash cans and general policing of the beach. The crew maintains and performs the grounds keeping tasks for all beach access pathways, nearby parking lots and all Lee Tran trolley stops. Maintenance activities include certain items at the Mound House and Newton Park properties.

This fund has been re-designed to account exclusively for beach access and shoreline activities that are totally reimbursed by TDC. The grant for FY 2010 has been submitted and the Town anticipates approval.

**Town of Fort Myers Beach
Fiscal Year 2009-10
Revenue Detail Worksheet**

Department Beach Access - 09
 Division _____
 Division # _____

#	Computation/Explanation		Amount
3705	TDC Maintenance grant	518,808	518,808
3706	Beach Raking reimbursement	30,000	30,000
Total Revenues			548,808

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Beach Access - 09
Division _____
Division # _____

#	Computation/Explanation	Amount
5120	Salaries	
	Maintenance worker 25,584	
	Maintenance worker 25,584	
	51,168	51,168
5210	Social Security (7.65% of wages) 3,914	3,914
5220	Retirement	
	10% annual contribution per employee 5,117	5,117
5238	Life, Health & Disability Insurance	
	Single coverage for 2 employees @ 703.52 per mo 18,644	
	Life, dental, AD&D coverage for 2 employees 2,114	
	20,758	20,758
5462	Beach and Shoreline maintenance 120,922	120,922
5465	Mound House 53,500	53,500
5843	Newton Park 35,000	35,000
5955	Beach Raking 30,000	30,000
TBD	Comfort Stations	
	New construction 128,475	
	Utilities 1,620	-
		130,095
TBD	Transfer	98,334
Total Expenditures		548,808

Town of Fort Myers Beach Beach Access
Balance Sheet/Statement of Net Assets
September 30th, 2008, 2007 and 2006

	<u>2008</u>	<u>2007</u>	<u>2006</u>
ASSETS			
<i>Assets</i>			
Cash	\$ -	\$ 645,320	\$ 507,325
Investments	-	-	-
Special assessments & other receivables	-	-	-
Due from other funds	-	-	-
Due from other governments	61,509	122,662	-
Total assets	<u>\$ 61,509</u>	<u>\$ 767,982</u>	<u>\$ 507,325</u>
LIABILITIES AND NET ASSETS			
LIABILITIES			
<i>Liabilities</i>			
Accounts payable	3,718	2,581	-
Due to Other Funds	-	393,981	393,981
Deferred Revenue	-	-	-
Total payable from current assets	<u>3,718</u>	<u>396,562</u>	<u>393,981</u>
NET ASSETS			
Total fund balance (deficit)	57,791	371,420	113,344
Total Liabilities and fund balances	<u>\$ 61,509</u>	<u>\$ 767,982</u>	<u>\$ 507,325</u>
<i>Total Liabilities = Total Assets</i>			

Town of Fort Myers Beach - Beach Access
Statement of Revenues, Expenditures and Changes in Fund Balance
September 30th, 2008, 2007 and 2006

	<u>2008</u>	<u>2007</u>	<u>2006</u>
REVENUES			
Taxes			
Property	\$ -	\$ -	\$ -
Gas	-	-	-
Franchise	-	-	-
Communications Services	-	-	-
Licenses and Permits	-	-	-
Intergovernmental Revenues	206,173	142,524	119,076
Charges for Services	-	126,541	95,795
Fines & Forfeitures	-	-	40,203
Miscellaneous			
Special Assessments/Impact Fees	-	-	-
Interest	21,050	31,411	18,137
Other	-	-	-
Total Revenues	<u>\$ 227,223</u>	<u>\$ 300,476</u>	<u>\$ 273,211</u>
EXPENDITURES			
Current			
General Government	82,327	-	-
Public Safety	-	-	-
Physical Environment	-	-	-
Transportation	-	-	-
Economic environment	-	-	-
Culture/Recreation	94,240	42,400	194,230
Principal Retirement	-	-	-
Total Expenditures	<u>\$ 176,567</u>	<u>\$ 42,400</u>	<u>\$ 194,230</u>
Excess (deficiency) of revenues over (under) expenditures	<u>50,656</u>	<u>258,076</u>	<u>78,981</u>
OTHER FINANCING SOURCES (USES)			
Operating transfer in			
Operating transfer out	(364,285)		
Total other financing sources (uses)	<u>\$ (364,285)</u>	<u>\$ -</u>	<u>\$ -</u>
Net change in Fund Balance	\$ (313,629)	\$ 258,076	\$ 78,981
Beginning Fund Balance	\$ 371,420	\$ 113,344	\$ 34,363
Ending Fund Balance	<u>\$ 57,791</u>	<u>\$ 371,420</u>	<u>\$ 113,344</u>

Town of Fort Myers Beach

FY 2010 Budget

GAS TAX FUND REVENUE & EXPENDITURES

Budget Summary Form

Fund: Gas Tax -11
 Department: Streets and Roads
 Division: _____
 Division #: _____

Expenditure Category	Actual Expenditures FY 08	Adopted Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 10
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -
Materials, Supplies & Services	737,896	2,462,050	316,275	816,402	619,000
Operating Budget	737,896	2,462,050	316,275	816,402	619,000
Capital Outlay	-	1,615,600	-	-	125,000
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ 737,896	\$ 4,077,650	\$ 316,275	\$ 816,402	\$ 744,000

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
-----------------------	-----------------------

Total # of full-time employees 0

09/30/2008 Fund Balance = \$2,418,728

Department Description:

The Streets and Roads section captures all of the maintenance and repair costs associated with the maintenance, repair and general upkeep of all Town roadways, storm water facilities, road signage and traffic signals. Traffic mitigation activities and public transportation activities are captured within this section as well. On-going transfers to the Capital Projects Fund will be forwarded to the Council later in the summer for inclusion in this budget. All appropriations lapse at year-end and must be appropriated again in the next fiscal year.

**Town of Fort Myers Beach
Fiscal Year 2009-10
Revenue Detail Worksheet***

Department Streets and Road - 11
Division _____
Division # _____

#	Computation/Explanation	Amount
3410	Local Option Gas Tax 250,157	250,157
3415	New Local Option Gas Tax 154,776	154,776
3123	State Revenue Sharing 8th cent 44,243	44,243
3750	Interest earnings 6,000	6,000
4995	FDOT Bridge maintenance 8,000	8,000
<p><i>*Revenue forecasts for gas tax have been calculated @ 85% of prior year. The State prepares the annual projections and they will be available in July, 2009</i></p>		
Total Revenues		463,175

**Town of Fort Myers Beach
Fiscal Year 2009-10
Expense Detail Worksheet**

Department Streets and Road - 11
Division _____
Division # _____

#	Computation/Explanation	Amount
5411	Road Surveys 25,000	25,000
5412	Traffic Control 50,000	50,000
xxxx	Basin based project (transfer to Capital Projects) -	-
5413	Trolley service - Inter-local with Lee Cty 235,000	235,000
5414	Storm water NPDES (transfer to Capital Projects) 35,000	35,000
5461	Bridge Maintenance 3,000	3,000
5831	Street lighting utilities 64,000	64,000
5832	Street lighting repairs and maintenance 15,000	15,000
5833	Traffic signal utilities 12,000	12,000
5853	Road repair and maintenance 180,000	180,000
5864	Road Drainage (transfer to Capital Projects) 125,000	125,000
5865	Capital - North Estero (transfer to Capital Projects) -	-
Total Expenditures		744,000

Town of Fort Myers Beach Gas Tax
Balance Sheet/Statement of Net Assets
September 30th, 2008, 2007 and 2006

	<u>2008</u>	<u>2007</u>	<u>2006</u>
ASSETS			
<i>Assets</i>			
Cash	\$ 804,748	\$ 1,023,791	\$ 979,791
Investments	1,296,202	1,250,210	1,185,094
Special assessments and other receivables	-	-	-
Due from other funds	276,733	293,614	293,614
Due from other governments	78,525	35,646	38,214
Total assets	<u>\$ 2,456,208</u>	<u>\$ 2,603,261</u>	<u>\$ 2,496,713</u>
LIABILITIES AND NET ASSETS			
LIABILITIES			
<i>Liabilities</i>			
Accounts payable	37,480	6,112	10,936
Due to Other Funds	-	-	-
Deferred Revenue	-	-	-
Total payable from current assets	<u>37,480</u>	<u>6,112</u>	<u>10,936</u>
NET ASSETS			
Total fund balance (deficit)	<u>2,418,728</u>	<u>2,597,149</u>	<u>2,485,777</u>
Total Liabilities and fund balances	<u>\$ 2,456,208</u>	<u>\$ 2,603,261</u>	<u>\$ 2,496,713</u>
<i>Total Liabilities = Total Assets</i>			

Town of Fort Myers Beach Gas Tax
Statement of Revenues, Expenditures and Changes in Fund Balance
September 30th, 2008, 2007 and 2006

	<u>2008</u>	<u>2007</u>	<u>2006</u>
REVENUES			
Taxes			
Property	\$ -	\$ -	\$ -
Gas	435,475	468,905	489,823
Franchise	-	-	-
Communications Services	-	-	-
Licenses and Permits	-	-	-
Intergovernmental Revenues	48,068	9,764	22,000
Charges for Services	-	-	-
Fines & Forfeitures	-	-	-
Miscellaneous	-	-	-
Special Assessments/Impact Fees	-	-	-
Interest	75,936	116,738	100,140
Other	-	-	566
Total Revenues	<u>\$ 559,479</u>	<u>\$ 595,407</u>	<u>\$ 612,529</u>
EXPENDITURES			
Current			
General Government	\$ -	\$ -	\$ -
Public Safety	-	-	2,420
Physical Environment	30,215	-	-
Transportation	707,681	484,039	735,752
Economic environment	-	-	-
Culture/Recreation	-	-	-
Principal Retirement	-	-	-
Total Expenditures	<u>\$ 737,896</u>	<u>\$ 484,039</u>	<u>\$ 738,172</u>
OTHER FINANCING SOURCES (USES)			
Operating transfer in			-
Operating transfer out			-
Total other financing sources (uses)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net change in Fund Balance	\$ (178,417)	\$ 111,368	\$ (125,643)
Beginning Fund Balance	<u>\$ 2,597,145</u>	<u>\$ 2,485,777</u>	<u>\$ 2,611,420</u>
Ending Fund Balance	<u><u>\$ 2,418,728</u></u>	<u><u>\$ 2,597,145</u></u>	<u><u>\$ 2,485,777</u></u>

Town of Fort Myers Beach

FY 2010 Budget

EMERGENCY FUND REVENUE & EXPENDITURES

Budget Summary Form

Fund: Emergency Preparedness - 15
 Department: _____
 Division: _____
 Division #: _____

Expenditure Category	Actual Expenditures FY 08	Adopted Budget FY 09	Actual Expenditures 8 months	Estimated Expenditures FY 09	Adopted Budget FY 09
Personnel Costs	\$ -	\$ -	\$ -	\$ -	\$ -
Materials, Supplies & Services		518,750		-	520,750
Operating Budget	-	518,750	-	-	520,750
Capital Outlay	-	-	-	-	-
Non-Operating Budget	-	-	-	-	-
Total Budget	\$ -	\$ 518,750	\$ -	\$ -	\$ 520,750

PERSONAL SERVICES DETAIL

<u>Classification</u>	<u># of Positions</u>
Total # of full-time employees	0

Department Description:

The Emergency Preparedness fund was new for the 09 FY budget. This fund will account for payments during a declared emergency. The Town Council must specifically authorize any expenditures from this fund. A transfer from the General Fund's unrestricted fund balance will establish this fund. Interest earned in future years will accrue to the Emergency Preparedness fund balance.

Department Emergency Preparedness - 15
Division _____
Division # _____

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Town of Fort Myers Beach Fiscal Year 2009-10 Expense Detail Worksheet

Department Emergency Preparedness - 15
 Division _____
 Division # _____

#	Computation/Explanation		Amount
5950	Emergency expenditures as approved by Council	520,750	520,750
	Total Expenditures		520,750

Town of Fort Myers Beach

FY 2010 Budget

ADDITIONAL INFORMATION

Staffing Summary


Positions by Department	Title	Budget FY 2007-08	Budget FY 2008-09	Budget FY 2009-10
Town Manager	Town Manager	1	1	1
	Executive Assistant	0	1	1
Town Clerk	Town Clerk	1	1	1
	Receptionist	1	1	1
Finance Department	Finance Director	1	1	1
	Finance Coordinator	1	1	1
	Contract Manager	1	0	0
Public Works Department	Public Works Director	1	1	1
	Public Works Deputy Director	0	1	1
	Senior Project Manager	1	1	1
	Public Works Supervisor	1	1	1
	Administrative Assistant	1	1	1
	Harbor & Facilities Maintenance	1	1	1
	Street Superintendent	1	1	1
	Maintenance Crew Leader	1	1	1
	Maintenance Crew Leader	1	1	1
	Maintenance Support	1	1	1
	Maintenance Crew	1	1	1
	Maintenance Crew	1	1	1
	Maintenance Crew	1	1	1
	Maintenance Crew	1	1	1
	Maintenance Crew	1	1	1
	Maintenance Crew	1	1	1
	Maintenance Crew	0	1	1
	Maintenance Crew	0	1	1
Community Development	Community Development Director	1	1	1
	Zoning Coordinator	1	1	0
	Floodplain Development Coord	1	1	1
	Administrative Assistant	1	1	1
	Planning Tech/Review Officer	1	1	1
	Planning Tech/Review Officer	1	1	1
	Environmental Sce Coordinator	1	1	1
	Code Enforcement Officer	1	1	1
	Code Enforcement Officer	1	1	1
	Code Enforcement Officer	1	0	0
	Building Official	1	1	1
	Building Inspector	1	0	0
	Building Inspector	1	0	0
	Plans Reviewer	1	0	0
Cultural Resources	Permit Clerk/Administrative Asst	1	0	0
	Cultural Resources Director	1	1	1
	Administrative/Executive Assistant	0	1	1
	Director/Public Archaeologist	0	1	1
	Outreach Coordinator	0	1	1
	Admin/Executive Assistant PT	1	1	1
Total Authorized Positions		38	39	38

Town of Fort Myers Beach

FY 2010 Budget

12 Town of Fort Myers Beach Fiscal Year 2010 Budget

TAXING AUTHORITY MILLAGE DECISIONS

TO: Mayor, Vice-Mayor and Council Members
FROM: Evelyn Wicks, Director of Finance 
SUBJECT: State Statutes regarding millage decisions

In view of the numerous changes at the State level regarding ad valorem taxes, I asked Attorney Dalton to review the law and advise us of the new requirements. Below is her response.

Per your request, below is the relevant section of FS 200,065, regarding the percentage of vote by Council required for millage decisions. In short, a levy of 110% of the rolled-back rate requires 2/3 vote; a levy of a rate in excess of 110% requires unanimous vote. Also attached is the entire statute, in case you wanted to check the ads etc.

200.065 (5) Beginning in the 2009-2010 fiscal year and in each year thereafter:

(a) The maximum millage rate that a county, municipality, special district dependent to a county or municipality, municipal service taxing unit, or independent special district may levy is a rolled-back rate based on the amount of taxes which would have been levied in the prior year if the maximum millage rate had been applied, adjusted for change in per capita Florida personal income, unless a higher rate is adopted, in which case the maximum is the adopted rate. The maximum millage rate applicable to a county authorized to levy a county public hospital surtax under s. 212.055 and which did so in fiscal year 2007 shall exclude the revenues required to be contributed to the county public general hospital in the current fiscal year for the purposes of making the maximum millage rate calculation, but shall be added back to the maximum millage rate allowed after the roll back has been applied, the total of which shall be considered the maximum millage rate for such a county for purposes of this subsection. The revenue required to be contributed to the county public general hospital for the upcoming fiscal year shall be calculated as 11.873 percent times the millage rate levied for countywide purposes in fiscal year 2007 times 95 percent of the preliminary tax roll for the upcoming fiscal year. A higher rate may be adopted only under the following conditions:

1. A rate of not more than 110 percent of the rolled-back rate based on the previous year's maximum millage rate, adjusted for change in per capita Florida personal income, may be adopted if approved by a two-thirds vote of the membership of the governing body of the county, municipality, or independent district; or

2. A rate in excess of 110 percent may be adopted if approved by a unanimous vote of the membership of the governing body of the county, municipality, or independent district or by a three-fourths vote of the membership of the governing body if the governing body has nine or more members, or if the rate is approved by a referendum.

(b) The millage rate of a county or municipality, municipal service taxing unit of that county, and any special district dependent to that county or municipality may exceed the maximum millage rate calculated pursuant to this subsection if the total county ad valorem taxes levied or total municipal ad valorem taxes levied do not exceed the maximum total county ad valorem taxes levied or maximum total municipal ad valorem taxes levied respectively. Voted millage and taxes levied by a municipality or independent special district that has levied ad valorem taxes for less than 5 years are not subject to this limitation. The millage rate of a county authorized to levy a county public hospital surtax under s. 212.055 may exceed the maximum millage rate calculated pursuant to this subsection to the extent necessary to account for the revenues required to be contributed to the county public hospital. Total taxes levied may exceed the maximum calculated pursuant to subsection (6) as a result of an increase in taxable value above that certified in subsection (1) if such increase is less than the percentage amounts contained in subsection (6) or if the administrative adjustment cannot be made because the value adjustment board is still in session at the time the tax roll is extended; otherwise, millage rates subject to this subsection, s. 200.185, or s. 200.186 may be reduced so that total taxes levied do not exceed the maximum.

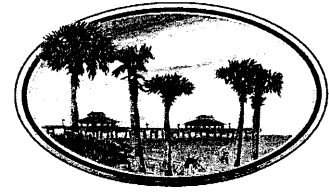
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Anne Dalton, Esquire
2044 Bayside Parkway
Fort Myers, FL 33901
(239) 337-7900

Town of Fort Myers Beach

FY 2010 Budget

Special Event Requests



Town of Fort Myers Beach

Memorandum

To: Evelyn Wicks, Director of Finance
From: Debi Turner, Executive Assistant
Date: June 10, 2009
Re: Special Events

Per your request, here are the specifics regarding the Special Events for FY 2010.

- I put together the ad for the newspapers regarding the specifics of when the deadline for Special Events Application was due.
- I accepted all Special Events applications and held them until after April 30, 2009.
- During that time, I contacted the permitting department and pulled all applications for the previous year and sent an email to all, reminding them of the deadline for this FY. Approximately 10 (ten) emails were sent.
- Approximately 4 sets of applications were turned in by the deadline date.
- I turned over all applications to the Finance Department at the end of May.

Fiscal Year 2009/2010		
Company	Event	Requested Amount
FMB Chamber of Commerce	American Sandsculpting Tournament	\$12,500.00
FMB Art Association	Student Scholarship Funding	\$1,000.00
FMB 4th of July Fireworks Committee	4th of July Fireworks	\$17,640.00
FMB 4th of July Fireworks Committee	New Year's Eve Fireworks	\$14,505.00
Total Funds Requested		<u>\$45,645.00</u>



SPECIAL EVENT APPLICATION INFORMATION

Any person or group requesting Town funding for a Special Event to be held during the 2010 fiscal* year must submit a completed application to

Town Hall

by April 30, 2009.

The application packet may be picked up at Town Hall or downloaded from the Town's website:

www.fortmyersbeachfl.gov.

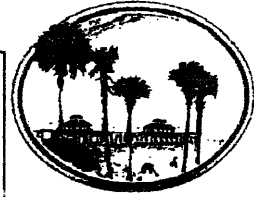
If you have any further questions, please call
239/765-0202.

****The Town's fiscal year is Oct 1st, 2009 – Sept 30th, 2010***

**Town of Fort Myers Beach
Special Event Application**

Describe event including times, dates, activities and general overview of event.

Master and State Sculptors will be showing their craft as they compete for the best sculpture. They event will be from November 4-8 at the south end of the island. They competition will be all day each day which will entertain thousands of people. Anticipated events include a group carve event sponsors, the actual sand sculpting competition, and an awards ceremony.



For special events requesting public assistance - define Public Purpose.

Ad in years past, traffic has been a difficulty to overcome. The Town's past participation had made this special weekend on the island and has helped everyone; residents, motorists, event and beach goers. This event has become a signature event and an expectation for everyone. It affects the economy, quality of life and repeat customers which the towns businesses very much need. The event needs the town's help to work as has been proven over the last number of years to help move people.

Date of Event	November 4-8, 2009
Name of Event	American Sandsculpting Tournament
Expected # of participants	Over 80,000 people
Request for Public Assistance	<input checked="" type="radio"/> YES <input type="radio"/> NO
Organization	Fort Myers Beach Chamber of Commerce
Contact Person	John Albion
Contact Phone #	239-454-7500
Fax #	239-454-7910
E-mail	john@FMBChamber.com
Amount of Request	\$12,500.00

This permit is subject to the applicant meeting all requirements contained in Fort Myers Beach Ordinances # 98-01 and 200-16 and compliance with all items in the Special Event Application.

FOR GROUPS REQUESTING FINANCIAL ASSISTANCE:

**FOUR (4) COPIES OF THE APPLICATION AND ALL SUPPORTING DOCUMENTS
MUST BE SUBMITTED TO THE FINANCE DEPARTMENT NO LATER THAN APRIL 30TH.**

THE REQUEST WILL BE CONSIDERED FOR INCLUSION IN THE NEXT FY BUDGET (OCTOBER - SEPTEMBER)

for office use only:

Date received: _____

To Council Committee: _____

by: _____

Recommendation: _____

**Town of Fort Myers Beach
Special Event Application**



Describe event including times, dates, activities and general overview of event.
 Ft. Myers Beach Art Association (FMBAA) Student Scholarship Program April 2010 features student art work for the Beach Elementary School, Cypress Lake Middle & High Schools with prizes & scholarship awarded to H.S. Seniors pursuing art thru the university or college they attend.

For special events requesting public assistance - define Public Purpose.
 The Student-Scholarship Program of the FMBAA is part of the association's Mission Statement to further & provide education in the cultural aspects of life on Ft. Myers Beach & its environs to promote the study & appreciation of the arts - to the public & to encourage children & junior artists. It is in the public's interest that young people find their creative abilities & use them in positive ways in our community.

Date of Event	April 2010
Name of Event	Ft. Myers Beach Student/Scholarship Event & Show
Expected # of participants	300
Request for Public Assistance	<input checked="" type="radio"/> YES <input type="radio"/> NO
Organization	Ft. Myers Beach Art Ass'n.
Contact Person	Michele Bualow
Contact Phone #	Summer 264/528-9954 Winter 239/939-0205
Fax #	
E-mail	gbualow@bglobal.net
Amount of Request	\$1000.00

This permit is subject to the applicant meeting all requirements contained in Fort Myers Beach Ordinances # 98-01 and #00-16 and compliance with all items in the Special Event Application.

FOR GROUPS REQUESTING FINANCIAL ASSISTANCE:
 FOUR (4) COPIES OF THE APPLICATION AND ALL SUPPORTING DOCUMENTS
 MUST BE SUBMITTED TO THE FINANCE DEPARTMENT NO LATER THAN APRIL 30TH.
 THE REQUEST WILL BE CONSIDERED FOR INCLUSION IN THE NEXT FY BUDGET (OCTOBER - SEPTEMBER)

for office use only:

Date received: _____

To Council Committee: _____

by: _____

Recommendation: _____



Fort Myers Beach

4th of July Fireworks Committee

★ 1130 Main Street ★ Fort Myers Beach, Florida 33931 ★ 463-2588 ★

TOWN OF
FORT MYERS BEACH

APR 21 2009

April 21, 2009

RECEIVED BY

Town of Fort Myers Beach
2523 Estero Blvd.
Fort Myers Beach, Florida 33931

RE: Request for Special Events
Fiscal Year 2009/2010

Please find attached:

Request For Special Event Reimbursement Form for 2009 4th of July Fireworks
Request For Special Event Reimbursement Form for 2009 New Years Eve Fireworks
Request For Special Event Reimbursement Form for 2010 4th of July Firworks

If you have any questions please give Bill Semmer or Joanne Semmer a call at 463-2588.

Thank You,


Joanne Semmer
4th of July Fireworks
Team Member

**TOWN OF FORT MYERS BEACH
REQUEST FOR SPECIAL EVENT
REIMBURSEMENT FORM
FISCAL YEAR 2009/2010**

NOTE: Incomplete requests may cause a delay in the reimbursement process. Copies of all invoices and cancelled checks must be attached with this form.

EVENT NAME: 2010 4TH of July Fireworks
ORGANIZATION: Ft. Myers Beach 4th of July Fireworks Team
ADDRES: 1130 Main Street, Ft. Myers Beach, FL 33931
FUNDING MANAGER: Joanne Semmer **PHONE:** 463-2588

AMOUNT OF FUNDS AWARDED: \$

ITEMS	AMOUNT REQUESTED
Fireworks, Garden State Fireworks	\$ 30,000.00
Lee County Sheriff Department	3,000.00
Permitting Services	800.00
Pier Clean-up	500.00
Ft Myers Beach Fire District	400.00
Music, Ray Derosiers	400.00
Permits, Lee County	150.00
Permits, Ft. Myers Beach	30.00
Sub Total	\$ 35,280.00
Less 50%	- 17,640.00
Others:	
Lee Tram Trolley	\$ 1,000.00
Toilets	\$ 710.00
Additional Clean-up	\$ 650.00
Total	\$ 20,000.00
Less Money Returned to Ft Myers Beach	
for Trolley, Toilets & Clean-up	- 2,360.00
Money Requested by the	
Ft. Myers Beach 4th of July Fireworks Team	\$ 17,640.00

Signature: Joanne Semmer Title: Team Member
 Typed Name: Joanne Semmer Date: April 21, 2009

**TOWN OF FORT MYERS BEACH
REQUEST FOR SPECIAL EVENT
REIMBURSEMENT FORM
FISCAL YEAR 2009/2010**

NOTE: Incomplete requests may cause a delay in the reimbursement process. Copies of all invoices and cancelled checks must be attached with this form.

EVENT NAME: 2009 New Years Eve Fireworks

ORGANIZATION: Ft. Myers Beach 4th of July Fireworks Team

ADDRESS: 1130 Main Street, Ft. Myers Beach, FL 33931

FUNDING MANAGER: Joanne Semmer **PHONE:** 463-2588

AMOUNT OF FUNDS AWARDED: \$

ITEMS	AMOUNT REQUESTED
Fireworks, Garden State Fireworks	\$ 10,000.00
Lee County Sheriff Department	2,700.00
Permitting Services	800.00
Pier Clean-up	500.00
Ft Myers Beach Fire District	400.00
Permit Fees, Lee County	75.00
Permit Fees, Ft. Myers Beach	30.00
Money Requested by the	
Ft. Myers Beach 4th of July Fireworks Team	\$ 14,505.00

Signature: Joanne Semmer

Title: Team Member

Typed Name: JOANNE Semmer

Date: April 20, 2009

Town of Fort Myers Beach

FY 2010 Budget

OPTIONS—SUGGESTIONS

The current funding gap is \$ 776,845		
<u><i>Option 1</i></u>		
Implement Franchise Fees @ 1.0%		141,866
Increase tax levy to .9300		637,811
	\$	779,677
<u><i>Option 2</i></u>		
Implement Franchise Fees @ 1.5%		212,800
Increase tax levy to .9050		565,562
	\$	778,362
<u><i>Option 3</i></u>		
Implement Franchise Fees @ 5.5%		780,266
Tax levy @ current rate .7093		-
	\$	780,266
<u><i>Option 4</i></u>		
Implement Franchise Fees @ 4.0%		567,466
Increase tax levy to .8357		365,289
(levy includes \$146,910 dedicated portion to Capital Improvements)	\$	932,755
<u><i>Option 5</i></u>		
Implement Franchise Fees @ 2.5%		354,666
Increase tax levy to .8357		365,289
	\$	719,955

Electric Franchise Fees

	Percent	Proceeds
Franchise Fees @	1.00%	\$ 141,866
Franchise Fees @	1.50%	212,800
Franchise Fees @	2.00%	283,733
Franchise Fees @	2.50%	354,666
Franchise Fees @	3.00%	425,599
Franchise Fees @	3.50%	496,533
Franchise Fees @	4.00%	567,466
Franchise Fees @	4.50%	638,399
Franchise Fees @	5.00%	709,332
Franchise Fees @	5.50%	780,266
Franchise Fees @	5.90%	837,012

Property Tax Rates

Levy	Proceeds	Increase
0.7093	\$ 2,049,837	\$ -
0.8357	2,415,126	365,289
0.8400	2,427,553	377,716
0.8450	2,442,003	392,165
0.8500	2,456,452	406,615
0.8550	2,470,902	421,065
0.8600	2,485,352	435,515
0.8650	2,499,802	449,964
0.8700	2,514,251	464,414
0.8750	2,528,701	478,864
0.8800	2,543,151	493,313
0.8850	2,557,600	507,763
0.8900	2,572,050	522,213
0.8950	2,586,500	536,663
0.9000	2,600,950	551,112
0.9050	2,615,399	565,562
0.9100	2,629,849	580,012
0.9150	2,644,299	594,461
0.9200	2,658,748	608,911
0.9250	2,673,198	623,361
0.9300	2,687,648	637,811
0.9350	2,702,098	652,260
0.9400	2,716,547	666,710
0.9450	2,730,997	681,160
0.9500	2,745,447	695,610
0.9550	2,759,897	710,059
0.9600	2,774,346	724,509
0.9650	2,788,796	738,959
0.9700	2,803,246	753,408
0.9750	2,817,695	767,858
0.9800	2,832,145	782,308
0.9850	2,846,595	796,758
0.9900	2,861,045	811,207
0.9950	2,875,494	825,657
1.0000	2,889,944	840,107

Town of Fort Myers Beach

FY 2010 Budget

GLOSSARY

Ad Valorem	Revenue generated by placing a tax on the value of real and personal property that is subject to taxation, as defined by Florida statutes. An ad valorem tax (Latin for according to value) is a tax based on the value of real estate or personal property.
Annual Budget	A budget applicable to a single fiscal year.
Appropriation	A legal authorization granted by a legislative body (e.g. the Council) to incur obligations and make expenditures for specific purposes.
Assessed Valuation	The valuation of real and personal property established by the Property Appraiser as the basis for levying taxes.
Budget	A fiscal plan of operation. The budget is comprised of proposed expenditures and proposed revenues together with specific authorizations and restrictions as appropriate. It also includes the current and prior fiscal period history. The budget quantifies executive and legislative objectives and provides a means to measure performance. As a guide for operations, the budget changes over time in response to changes in conditions. The budget embodies public policy and provides insight into how the policy will be implemented.
Capital Outlay	Expenditures for capital items such as equipment, machinery or vehicles greater than \$1,000 or more and a useful life in excess of one year.
Capital Improvement Plan	All capital expenditures planned for the next five years. The program specifies both proposed projects and the resources estimated to be available to fund the expenditures.
Charges for Services	This refers to a revenue source for a program which is attributable to a particular service provided. An example would be revenue for the water utility based upon the use of water by a customer.
CDBG	Community Development Block Grant is a grant program administered by the U.S. Department of Housing and Urban Development. The Town participates to provide After School programs and Senior Citizen programs.

Contingency	An appropriation of funds to cover unforeseen expenses that occur during the budget year.
Debt Service	Payment of principal and interest related to debt.
Department	An organizational unit responsible for carrying out a major governmental function, such as Financial Services and Public Works.
Expense	A decrease in net total assets. Expenses represent the total cost of operations during a fiscal period. The cost of goods delivered or services rendered, debt service and capital outlay.
Fiscal Year	The annual period applicable to the annual operating budget. The Town's standard fiscal year runs from October 1 through September 30.
Fund	A fiscal and accounting entity which is comprised of a self-balancing set of accounts which reflect all assets, liabilities, equity, revenue and expenses necessary to disclose financial position and the results of operations. Generally, the number of individual funds should be kept at the lowest number which allows effective and efficient management, with activities which are similar in nature and purpose accounted for in the same fund.
General Fund	The fund used to account for both general government activities and those activities not required to be accounted for in another fund.
GIS	Geographical Information System.
Homestead Exemption	A state programs which deducts up to \$50,000 from the gross value of the primary residential real estate property occupied by a Florida resident in order to determine the net taxable value.
Infrastructure	The equipment, facilities and other capital improvements necessary to provide services.
Intergovernmental Revenues	Revenues from other governments in the form of grants, entitlements, shared revenues and payments in lieu of taxes.
LAN	Local Area Network. Multiple computers connected by a communications system which enables them to share data.

Millage Rate	The ad valorem tax rate expressed in terms of the levy per thousand dollars of taxable assessed value.
Modified Accrual	Under the modified accrual basis of accounting, revenues are recognized when they are both measurable and available.
Non-Department	Functions and accounts which are not directly related to a department's primary service activities or which are separate from departmental operations for control purpose. (See General Services)
Objective	A clear statement of what a program is intended to achieve in the short-term, given a certain set of resources.
Other Revenues	Includes miscellaneous revenue items and often are interest earnings on invested fund balances.
Personal Services	Salaries, wages and fringe benefits such as overtime, pension, workers' compensation and insurance for employees.
Program	A program consists of clearly defined resources applied towards achieving a specific public goal.
Revenue	Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.
Right-of-Way (R.O.W.)	Strip of land over which facilities such as highways, railroads or power lines are built.
Rolled Back Rate	The millage rate which, exclusive of new construction, will provide the same property (ad valorem) tax revenue for each taxing entity as was levied during the prior year. The roll back rate controls for changes in the market value of property and represents "no tax increase". The only source of additional tax revenue, if the rolled-back rate is levied, is the tax upon new construction. Depending upon the circumstances, the rolled back rate may be higher than prior years.
Special Revenue Fund	A fund used to account for the proceeds of specific revenue sources (other than special assessments or expendable trusts) which are legally restricted to expense for specified purposes.

Transfers

Budget amounts transferred from one fund, one program, one unit, or one line item to another to assist in financing the service of the recipient fund, program, unit or line item.

Truth in Millage Law (TRIM)

A 1980 Florida law which changed the budget process for local taxing governments. It was designed to keep the public informed about the taxing intentions of the various taxing authorities.

User Fee

Fee charged for the use of certain municipal services